

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 23, 2017 5:02 PM

The Meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order at 5:02 PM with Vice President Vojtko, Council Member Vermillion, Council Member Rypma and Deputy Clerk Doll present. Council Member Budreau and Clerk-Treasurer Moffitt were absent.

Also in attendance were Andrea Halpin, Jared Huss, Jeff Roseboom, Bob & Carol Middlebrook, Sandy Raabe, Marcy Kauffman and Mary Ann Swope.

Approval of Minutes

The minutes of the April 11, 2017 General Meeting –motion made by Council Vice President Vojtko and seconded by Council Member Rypma. The motion passed as written 3-0 with Council Member Vermillion abstaining.

A motion to accept the minutes from April 25, 2017 General Meeting and Work Session was made by Council Member Vermillion and seconded by Council Member Rypma. The motion also passed 3—0 with Council Vice President Vojtko abstaining.

Employee Reports

Attorney Andrea Halpin

- Andrea reported that on April 25th there was a statue on cell towers released that gave Communities a deadline of May 1st to file guidelines to block cell towers from popping up where ever the companies want to put them. Only about 130 Communities were able to do this. Not sure what is going to happen with this State Wide.
- Also has been doing work on penalties for underground utility damage.
- We have an agreement that has been sent to Surf-Air. It has an amount of \$400.00 per month fee and that Surf-Air has been very responsive with questions at this time.
- Council President Carter asks what our options are at this time with collecting the fines that had been accessed at the corner of Front St. and Filbert St. She advised that the next step with this matter would be taking the fines to court.

- Council President Carter then asks about our ability to refurbish monuments at the New Carlisle Cemetery, if you can legally to do this and if we can find the funding. Andrea advised that she checked into a fund that would allow for this use and she would send President Carter that info. Andrea also advised that we can seek out grants for refurbishing Vets monuments and that would be a good place to start.

Engineer Jared Huss

- Jared reports that the signage on Dunn Rd. is all correct.
- Marvel Lane drainage of groundwater issues are being looked into with a possible groundwater study. A survey was done in the area of Marvel Lane to see if a gravity pipe would benefit the drain issues and it was would not. Other options were also ruled out and after talking to Earth Explorations it was discovered that they had done borings in the area before. The discovery was that there is a perched water condition in this area meaning there is a clay layer and then below that is open. They believe that the clay layer is trapping the surface water in the area, so the next step would be to do exploration borings and piezometer investigation. So four areas would be studied to see if there is a perched clay layer and if we do then we can get a plan of action. After much discussion the Council hoped to move forward on collecting ground water information for the area.
- An ordinance tonight is for the St. Joseph Energy Center agreement with terms and conditions now has the proper amendments and will be passed along so to stay on track for the agreed transfer timeline and some language to protect us and also for adjusting the rate changes.
- The County and the City of South Bend met this morning for the agreement on the pipe that was laid out in the TIF area and in that meeting it was agreed that there will be “no annexation” east of Smilax Rd. and the new Water Treatment Plant will not have to pay the 14% sewer surcharge.
- Both discharge permits for water treatment plant and the Energy Center were signed today.
- The 2016 Pavement Project marking replacement is on track to be done. Bray Street markings will be done in the next two weeks from Michigan St. to Dunn Rd.

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- New Water Treatment Plant should be complete in mid-June, so now they are doing some testing and commissioning of some equipment.

At that point Council Vice President Vojtko asks if the agreement has been completed yet and if they could see the updated agreement with changes.

- US 20 INDOT Project has the Council with many concerns at this time with the Rail Road stopping the progress on the viaduct. Due to the dewatering the Rail Road is now having concerns and has had Reith-Riley pulled off the site until after an evaluation is done. This is causing a lot of safety concerns on all of our Emergency Services, in regards to our response times to the eastside of our Town. Also concerns for our Businesses in Town with the restricted traffic flows and the reduction of patrons due to this stoppage and many traffic issues. After much discussion on this, Council Member Vermillion advised that he would be calling our State Senator the next day to express these concerns and see if we might be able to get some help with this.
- 2017 Sidewalk Project- they had a walk through on April 28th at which time they also looked at some of the drainage issues on Arch Street. Jared believes we need to look into all of the issues with the drainage and ways to capture the run offs and the financing to do so and then speak with the residents to see how this can be done. Jared asks if the Council wants to add the drainage fixes be added to the Sidewalk project or do that as a separate project. After much discussion the Council felt that more items needed to be looked into for the drainage and that it would be a separate project to address in the fall. Lastly still need to look into One-Way Ordinance for that project.
- Community Crossing Grant is back open with starting to accept applications on June 5th. There is a May 31st meeting with INDOT La Porte District to discuss details of grant.
- Jared also feels we still need to an ERC for Fed Aid Projects

Old Business

Emergency surplus vehicle Rescue 91 has had a company wanting to purchase it for the price of \$37,500.00, far exceeding the price offered at the time of the closed bids done earlier and were then declined. Council Member Rypma then made a motion to accept the offer and to sell the

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Rescue 91 FL 80 Freightliners for \$37,500.00. Vice President Council Member Vojtko seconded to motion. The Motion passed 4-0.

New Business

- Non-disclosure agreement with IMPA and the Town of New Carlisle after some discussion, Council Member Vermillion made a motion to accept the non-disclosure agreement with IMPA (Indiana Municipal Power Agreement) and the Town of New Carlisle. Council Member Rypma seconded and the motion passed 4-0.
- Proposal for HVAC System Evaluation, at the Water Treatment Plant, by Donohue was discussed with some questions by Council Vice President Vojtko on the necessity of having that system. Jared advised that due to condensation and with the plant being so compartmentalized having the HVAC will help extend the life of the plant. Council Member Vermillion then made a motion to accept the New Carlisle WTP Mechanical Systems Assessment Project with Donohue for the amount of \$11,500.00. Council Member Rypma seconded the motion and then the motion passed 4-0.
- Earth Exploration Study- after much discussion during Jared reports it was decided to do the subsurface evaluation in the area around the intersection of US 20 and Timothy Rd. Vice President Vojtko made a motion, not to exceed \$6,890.00, to have Earth Exploration Inc. do the subsurface evaluation. Council Member Vermillion seconded the motion and it passed 4-0.

Ordinances

- Ordinance#1344- an ordinance for "Industrial Water Users" was read for the first reading by caption only.

Council Reports

Council Member Rypma

Council Member Rypma- advised that the employee contract for Adam Murray needs to be signed for his paramedic training. Attorney Halpin advised that the contract was sent to Town and Council Member Rypma advised the Council Members to stop by the Clerk's Office and then sign it at their leisure.

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- New Carlisle Fire Dept. will be having part time fire fighters starting on May 30, 2017
- Advanced EMT -EMS is just waiting for the arrival of supplies to then have their State Inspection done to become an Advanced EMT Service.
- Council Member Rypma was also wondering if the new sound system was ready yet

Council President Carter

Council President Carter advised that he had received an agreement letter from Lehman & Lehman requesting the Council to set up a "Visioning Retreat". This is part of the process needed in moving forward with our master plan. The retreat would be with the Town Council and Lehman & Lehman and would help us to decide what size of a master plan we are wanting.

What areas or zones we would like to be part of this:

Zone 1 would be update what we already have in our old master plan

Zone 2 would be the Town and surrounding area

Zone 3 would be Town, La Porte & St. Joseph counties, Parks and Schools

Marcy Kauffman asks if we needed the retreat to pick a Zone and couldn't we just pick and skip the retreat? Andrea advised that the retreat helps to take in all factors to make the best decision. So after much discussion Council Vice President Vojtko made a motion to do the Visioning Retreat with Lehman & Lehman for the New Carlisle & Community at a not to exceed cost of \$2,500.00. Council Member Vermillion seconded and the motion passed 4-0.

Clerk-Treasurer Reports

Deputy Clerk Doll advised the Council that the Clerk's staff would be at Sate Board of Account School the week of June 11th thru 14th and would not be able to have a Council meeting that week. She asks that they please reschedule the meeting. After some discussion the Council decided to have only one general meeting in June, with that meeting being on Tuesday June 27, 2017 at 5:00.

Bills to be Paid

Council Vice President Vojtko made a motion to pay the bills with Council Member Rypma seconding the motion. The motion passed 4-0.

Adjournment

Council Member Vermillion made a motion to adjourn and Council Member Rypma seconding. The meeting was adjourned at 6:40 P.M.

Ken Carter, President

Jill Doll, Deputy Clerk