

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, September 26, 2017 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the general meeting to order with Vice President Vojtko, Council Member Rypma, Council Member Vermillion, Council Member Budreau and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Andrea Halpin, Jared Huss, Josh Schweizer, John Mrozinski, Jill Doll, Bob Middlebrook, Carol Middlebrook, Nadine Kaminski, Marcy Kauffman, Mike Shilts, Oleta Kaminski, Dave Doll and Randy Clark. Mike Tuszynski and Jeff Roseboom entered the meeting later.

Approval of Minutes

Vice President Vojtko moved to accept the minutes of the September 11, 2017 General Meeting as written. The motion was seconded by Council Member Rypma and passed 4-0. Council Member Vermillion abstained.

Employee Reports

Public Works Director John Mrozinski

John reports that he and Jason attended the electric buying option meeting yesterday. Ongoing discussion will continue.

Walsh and Kelly will be finishing the street in Wintergreen Meadows and John has requested a quote to patch Thunderbird where the water main was recently repaired.

Leaf pick-up started today.

The 2017 Sidewalk Project is going well and John reports that Northern Construction should have all cement poured tomorrow depending upon possible rain tonight.

He and Jared have contacted INDOT regarding a walk-through of the US 20 project and viaduct and hope to meet soon.

They will be working on the Smilax Road water main leak tomorrow.

Cemetery clean-up is scheduled for Tuesday, October 10th.

John reports that Community Clean-up day went well on Saturday.

Council Member Budreau asked if John has ordered his new computer yet. John replied that he is still looking into that.

Attorney Andrea Halpin

Andrea reports that SJEC is reviewing the latest draft agreement.

Surf Air continues to delay and not respond to attempts to complete the agreement for their usage of the water tower. Andrea recommends that we give a deadline to either complete the contract or

remove the equipment and feels that we may want to consider alternatives. Jared feels they should be told to remove their equipment from the water tower.

Mike Tuszynski entered the meeting.

Council Member Budreau suggested a 90 day deadline for completion of the agreement or removal of the equipment. Council Member Rypma suggested checking with Comcast to see how quickly they could have service installed. Jared suggested 30 days to receive a response from Surf Air Wireless.

Andrea has been working with Bob on some code enforcement issues and with Chief Schweizer on questions regarding fire territories. She has also completed a review of proposed truck specs and sent a red-lined version to Chief Schweizer.

Engineer Jared Huss

Jared presented the final draft of the Lehman and Lehman Proposal for Design and Planning Services for update of the master plan. They would like to attend a work session to discuss the proposal after the next meeting. President Carter asked that this be scheduled. Jared reports that there are a number of master planning studies going on including sanitary, rail and road infrastructure.

Jared reports that he and John have been working with the county to address the radius at Walnut Road turning off of US 20. Our water valve is in this area and if not improved correctly would over time be effected.

The Community Crossings Grant we applied for has been awarded. He and John will work together to develop a contract and plan to advertise to have someone on board by January of next year. Council Member Rypma asked if we are limited in what we can use the funding for. Jared explained that it can be used for roads, including maintenance to limit restoration over time, new construction and also adjoining sidewalks. Projects to maximize the 75/25 match will be identified and recommendations made for next year's application process as well.

Jared reports that the apartment complex agreement is ready for approval tonight.

The 2017 Sidewalk project has gone fairly well and ahead of schedule for another successful project with Northern Construction.

Because Council Member Vermillion was absent from the last meeting, Jared briefly reviewed the information that was provided, including the MUCTD rules regarding stop signs. He explained that the MUCTD, which is widely used and is also regularly referenced in court, very clearly states that stop signs should not be used for speed control. In his review of the warrants for placing additional stop signs at the Bray and Dunn intersection, Jared recommends against changing to a four-way stop. He suggests that if the Council chooses to do so outside of the recommendation, warning signs in addition to flashers be placed ahead of the added stop signs.

Council Member Vermillion suggested that should we place two new stop signs at Arch and Chestnut we also install flashing signs to make drivers aware of the new signage. Jared agreed that something temporarily placed would be a good idea. Council Member Vermillion stated that he would like to move forward with placing stop signs at Bray and Dunn as well. He feels that this is a

safety issue because people cross the street there. He witnessed a young man recently crossing when a person in an SUV had to apply brakes fairly heavily and he feels that this would justify placement of the additional stop signs. Jared stated that there is a pedestrian component along with a traffic count considered and these do not currently warrant a four-way stop at that intersection. Jared feels this would instead be a traffic enforcement issue. Council Member Vermillion stated that traffic enforcement can't be present at all times and how many times have people said, following a tragedy, if only we had done something. He feels that we can avert this by installing stop signs there making it a four-way stop. Vice President Vojtko stated that everyone at the last meeting agreed with Council Member Vermillion's statement tonight.

Andrea stated that it is one thing to identify one intersection due to personal observation versus what had also been proposed to make all two-way intersections into four-way stops making the stops as our control if we identify this as a safety issue for the various reasons discussed.

Council Member Budreau stated that he feels there are two risk points. One is that someone gets injured because there is no four-way stop and the second is that someone gets injured because they weren't paying attention and the added stop sign was missed.

Council Member Vermillion moved that the Town install stop signs at Bray and Dunn making it a four-way stop and also at Chestnut and Arch making it a four-way stop as well. The motion was seconded by Council Member Rypma and passed unanimously. Council Member Rypma suggested that informational signs be added prior to installation of the new stop signs.

Old Business

- Fire Territory Agreement

Chief Schweizer provided a proposal from Cender and Company in addition to the proposal from Umbaugh. Josh reports that Cender is the company that the county uses for their financial accounting and they have also been involved in Penn Fire Territory. He stated that he is very comfortable with Paige from Umbaugh as well. Josh stated that the difference in total cost between the two proposals is \$6,000.

President Carter asked who else would be participating in the study and Chief Josh reports that it will be the Town, Olive Township and Hudson Township. Josh stated that he feels we need to move forward to determine the financial impact of creating a fire territory.

Council Member Rypma questioned how placement of the proposed stations would be effected should we move forward with a territory that includes only the Town and the two townships. Chief stated that the placement of the stations would not change because he is pretty comfortable with the choices depending on the outcome of road closings that the county may make which may necessitate a shift in placement.

Council Member Budreau asked what the biggest advantage of going into a fire territory would be. Chief stated that it would allow full-time staffing for the fire department and the tax rate. Council Member Budreau questioned what would happen to volunteers should we become a fire territory and Chief explained that the volunteers will remain a part of the department and that it has never been his intention to do away them.

President Carter questioned whether new studies would be required should Warren Township later decide they want to join the territory. Chief explained that Warren does not want to pay for

anything but wants to have the power. If at a later date Warren should decide they want to participate they will have to pay for the additional study and it would be up to the fire board whether or not to allow Warren to participate in the territory.

President Carter asked if there would be a change in the mutual aid agreement should we become a fire territory and cited issues with the Penn Fire Territory and Osceola. Chief Schweizer explained that we would still require mutual aid and he would continue to do as he does now, and send what is available, being careful not to overtax our department. Andrea stated that this is why Penn Township made the decision that they did.

Council Member Budreau asked if this will come for a public vote or referendum like the recent school upgrades. Chief responded that this would be a decision made by each respective board following the completion of the financial study and not a referendum vote whether or not to move forward with a fire territory. Vice President Vojtko asked who would set the tax rate for the fire territory and Chief explained that this is part of the study as a budget is developed for operating and capital before the study is completed.

President Carter asked if Umbaugh will break this down and Chief responded that the not to exceed price is the not to exceed. He stated that Cender broke it down for the purpose of ease and Umbaugh would do the same.

Council Member Rypma stated that Cender's cost for Phase 1 is \$8500, which would be paid by the three entities (Town, Olive, Hudson). \$2800 would be the town's cost to improve service to all residents of our town.

Council Member Rypma motioned that we move forward with Cender and Company, because he is familiar with Penn Township and they prepared their study, at a cost not to exceed \$8,500. Council Member Vermillion seconded the motion which passed 4-1. Council Member Budreau voted nay.

New Business

- Approval of truck purchase

John Mrozinski included three quotes for the previously discussed Ford 450 Crew Cab truck with a plow package in the Council's packets. In addition to day-to-day work, the truck will allow transportation of several people to meetings, classes, etc., and also be used for plowing.

Chief Roseboom entered the meeting.

The quotes presented were:

Siemen Ford	\$30,299.00
Gurley Ford	\$32,830.00
Pine Ford	\$35,479.99

Council Member Vermillion moved to accept the quote from Siemen Ford for the in-stock truck at a cost of \$30,299. The motion was seconded by Council Member Rypma and passed unanimously.

- Elevator Agreement

In addition to the regular maintenance and testing performed, an upgrade of the closing mechanism is needed. An agreement from Schindler Corporation was presented for the upgrade. The total cost is \$3,812.38 with \$1,000 being credited for testing previously done and invoiced and also taxes that will be removed, leaving a remaining balance of \$2,700.00 for the upgrade.

Vice President Vojtko moved to accept the quote from Schindler Elevator for an amount not to exceed \$3812.38 before the \$1,000 previous payment and removal of the taxes of \$11238. The motion was seconded by Council Member Vermillion and passed unanimously.

- Prairie Ridge Apartment Agreement

Vice President Vojtko moved that we accept the agreement with the understanding that any non-substantive changes be under legal review. The motion was seconded by Council Member Rypma and passed unanimously.

- Discover New Carlisle Walkway Presentation

Marcy Kauffman was in attendance representing Discover New Carlisle to present a proposal for “Carlisle Courtyard” for alley beautification next to the town hall. They have decided not to pursue upgrading the alley at the west end of the block at this time and instead pursue this.

She and Dana ask that the board review the scope of work which includes moving the Lincoln highway kiosk and the bike rack, the addition of pavers, tables and umbrellas, banners to the building on the east and lighting strung between the two buildings. This would be done through a grant and they propose that the Town pay half of the matching funds required of \$7,500. She would like review by the Council to be complete by the October 9th meeting and any thoughts be given so that Dana can complete the paperwork.

Schematics are included in the proposal. She reports that lots of communities are doing this as a way to dress up the town and beautification of simple spaces.

Council Member Rypma stated that he thinks it could look nice and possibly warrants a work session.

Vice President Vojtko expressed concern about attaching banners and lighting to a private building. Marcy said that the building owner has given permission to attach brackets, etc.

Council Member Rypma asked who would be responsible for the electric and Marcy responded that they hope the Town would be.

President Carter said that with the start-up funds provided by the Town and money recently earned from the Beer and Wine Walk he questions why they are asking for a partnership for funding. He stated that with the number of other items pending, including the public hearing, we may not be able to address this in a work session before the end of October.

John Mrozinski asked about the completion of the last grant and Jared responded that it was closed out. Sue stated that she has not yet received the closing documents.

Marcy asked if this could be included in the work session following the next meeting with the other subjects because the due date for the application is November 3rd. President Carter replied that it is already a full work session with master plan and TIF update discussion and that, because this is the

first the Council has heard about the proposed project and funding request, he does not want to rush taking action.

John Mrozinski reports that there is a big issue with ice on the building next to the alley that necessitates closing the alley at times and questioned installing brackets and banners as well as lighting there. Marcy stated that the banners would have to come down in the winter. John asked who would be responsible for removal of the brackets and banners and maintenance of the project. Marcy said that it would be the Town. Jared stated that a number of other communities do this and then the project is turned over to the parks department at completion. Council Member Budreau stated that the problem with that is that our parks department is only one person.

Council Member Vermillion stated that he thinks this is a neat idea and asked Sue's opinion. Sue said that she thinks that the proposal looks great but did express concern about moving the Lincoln Highway kiosk again and placing it in front of the town hall which would require removal of the bench that is frequently used. Removing the bike rack is also a concern. Council Member Vermillion stated that those would be things that would need to be addressed and asked about funding. Sue stated that the 2018 budget is finished and the public hearing is scheduled for October 9th. Since we have planned to apply for the Community Crossings Grant again next year which offers a 75/25 match to maximize the impact of available funds, and have included the required match in the budget, we would have to review to look for options for funding this project.

Council Member Vermillion plans to attend the next Discover New Carlisle meeting for discussion on the proposed project.

Council Reports

Council Member Rypma

The police department was able to purchase battery operated speed signs that can be moved all over town. They expect delivery next week.

Council Member Vermillion

Council Member Vermillion said that he has heard nothing but good things about John in his new position as Public Works Director.

Council Member Budreau

Council Member Budreau previously mentioned adding Code Enforcement to the phone tree at town hall and asked if Josh could do that.

Vice President Vojtko

Vice President Vojtko asked for an update on the Borkowski property that he had mentioned at the last meeting. Bob Middlebrook stated that he spoke with Mr. Borkowski and he is loading up trailers and clearing out the property.

President Carter

Thanked Sue and Jared for work on the Community Crossings Grant that the Town was recently awarded \$238,527.90 for street infrastructure.

President Carter discussed the recent SB Tribune Op Ed piece regarding IDEM and their consideration of moving any type of public notice to an electronic posting on their website. He is against this and feels the public needs to be notified to allow them input on any possible action or notice of contamination. He suggests that the board and citizens contact IDEM to voice their opinion. They have already turned over control to corporations to mitigate problems that they make and we have run into that very issue with the shredder plant. Vice President Vojtko stated that a lot of public notice has gone this way making the public have to find it.

Bills to be Paid

Council Member Rypma moved to pay all bills as presented. The motion was seconded by Council Member Budreau and passed unanimously.

Adjournment

Upon a motion by Council Member Budreau and second by Council Member Rypma the meeting was adjourned at 6:28 PM

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer