

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 7 2019, 6:30 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Council Member Budreau, Council Member Kauffman, Council Member Rush and Clerk-Treasurer Susan Moffitt present. Vice President Vermillion entered the meeting later.

Also in attendance were Andrea Halpin, Jill Doll, Josh Schweizer, Carl Brown-Grimm, Dan Caruso, Bob Middlebrook, Stephanie Murphy and Sandy Raabe.

Minutes

Council Member Budreau moved to accept the minutes of the April 19, 2019 General Meeting as written. The motion was seconded by Council Member Kauffman and passed unanimously.

Visitor Comments

- Stephanie Murphy

Stephanie reported that the NCPL is in the process of getting library cards for all of the students at Olive Elementary. Each student will come over prior to the end of school year and check out two books that they may keep for the summer. The Library will also be hosting a "Read-In" at Memorial Park on Sunday, June 9th from 2-3 PM to celebrate the importance of reading with the whole community. They encourage everyone to join them and bring a blanket, chairs, books and snacks and sit and read.

- Dan Caruso

Dan asked the Council to take a position to object to any additional development in the area east of town that the Council is part of the decision on. He questioned since when did farming become a four letter word and stated that the Office of Economic Development and Chamber of Commerce have come out with a new statement denying anything was planned out there. What is planned for this area includes manufacturing, logistics and agriculture. He expressed concern about what happened in Elwood Illinois happening here. Dan also informed the Council that the person filming at the last Council meeting has a film that was accepted by PBS and there will be a presentation of it at the library. Dan stated that promises in Elwood are what we are hearing here and we elected the Council and they need to take a position opposing anything out there that the Council is not a part of the decision on. If the voice doesn't come right now, then the ballot box will be the answer.

Employee Reports

President Carter mentors a couple of classes at Olive Elementary and they would like to walk to the town hall. He has already spoken with the Clerk's Office and John and they would also like to have someone from fire, EMS and police along with them to talk about their jobs and the importance of them to the community.

- Attorney Andrea Halpin

She has wrapped up some things including the Praxair issue. A check has been sent along with the letter.

Reference the non-conforming use property, she spoke with the realtor and his client will be seeking a change in zoning. The owner has been paying commercial taxes as opposed to residential and the property has been treated as commercial all of these years. She and Bob talked about doing a non-conforming use but that would not transfer to a new owner or new use for the property so this will be the best alternative. The rezoning will come to the Council for final decision.

- Engineer Jared Huss

There was an issue regarding billing designation with information included in the LFA contract. Jared has contacted everyone and he asks that the Council consider the correction.

Prepared a map containing ownership information for the parks and school as previously discussed that was sent to everyone. There are agreements in place between the school and town for the lease of some property. A hard copy of the information is available at the town hall and we can schedule a work session if needed.

Full funding was awarded for each of the Community Crossings projects we applied for. We did not expect to get funding for all of them in this round so we will do the Arch Street project and the mill and overlay of Dunn and Rigg Streets this year. The remaining projects will be completed next year. Projects are scheduled to be advertised May 30th with Notice to Proceed issued by July 22nd, not to interfere with Home Town Days. John will work on the mill and overlay portion.

Jared will have contracts for the 2019 Sidewalk Project Design and 2019 Project Observation for the May 21st meeting. The sidewalk project scheduled for this year is Front Street from Cherry to Bray Street:

Two INDOT projects are planned nearby. A stoplight is to be installed at 700 W/Cougar Road and US 20 and at US 20 SR 2 and Cougar Road a J-Turn will be installed. Mill and overlay is also scheduled to be done from the 2 & 20 intersection to County Line Road.

He and John recently completed the Pazer Ratings with MACOG. This is a key part of obtaining Community Crossings money.

His understanding is that work will be done on Timothy Road this year.

Recently met with DLZ, who scored as the winning consultant for the wastewater planning grant. We expect a draft agreement from them May 15th with different pieces to choose from for levels of service. We will need to make decisions with soft approval on May 21, which allows Shannon to put together a public hearing and application for submittal on June 15.

- Public Works Director John Mrozinski

President Carter reported for John Mrozinski in his absence.

There was evidently a contract between the previous owner of the new cemetery property and AEP giving them a temporary easement. John found that they had delivered a load of stone onto the newly seeded property but there had been no disclosure of the easement at the sale. Jared explained that this was a temporary easement, done after the Title Report was obtained. AEP will pull up the rock when work is complete and restore the property.

The town crew will be doing valve box cleaning on Michigan Street while it is closed at the viaduct for repair to the south shore overpass. They are also working on cleaning hydrants and will be straightening stones in the oldest part of the cemetery as time allows.

Old Business

- Update on Community Crossings Project

This was discussed under Jared's report.

- Waiving In House Posting

We recently had a paramedic position open at the EMS that was posted internally as required per the employee handbook. Because the position required a certified paramedic and we had no one qualified in-house, the position was posted externally at the same time as the required in-house posting.

New Business

- Resident Request for Reimbursement

The Council received a request for an adjustment of \$193.74 from a resident for their December bill. There was no documentation presented of a leak. John Mrozinski stated that the water at her home was shut off on the 25th following the original report of a leak. No action was taken at that time.

Council Member Budreau clarified we don't have anything to show a leak or where it was believed to be. Council Member Rush stated that the letter clearly states that the plumber's didn't find a leak. Vice President Vermillion stated that if she brings evidence that there was a leak we could reconsider. Jared stated that the sequence makes sense and if they were unable to find a leak it could possibly be a toilet or something that went into the sewer.

There was no action taken but if the homeowner can provide evidence that the water did not go into the sewer she can come back and ask the Council to reconsider.

- Ordinance 1380 – An Ordinance for Rezoning

President Carter read Ordinance #1380 by caption only for the first reading.

This ordinance is for the rezoning of the Old Republic back to the original Single Family Residential designation. Jared stated that he was asked to report on this by Area Plan and there was no reason not to rezone because there is no impact. The property was originally residential and was changed at one time to allow for Historic New Carlisle to have the Inn at the Old Republic.

Council Reports

Council Member Kauffman

Introduced Carl Brown-Grimm, a graduate of Kelley School of Business majoring in Economic Consulting and Public Policy Analysis and currently working on his Master of Public Administration in the IU School of Public and Environmental Affairs. Carl was raised here in New Carlisle and is interested in the possibility of doing an unpaid internship for part of the summer to get real-world experience about all facets involved in running a town. Council Member Kauffman spoke with John Mrozinski and brainstormed some of the things he could assist with. She also spoke with Sue about projects he might help with in the clerk's office and liability. Sue looked into FLSA regarding unpaid internships and has that information available. Council Member Kauffman distributed Carl's resume to everyone and wanted to see if the Council would want to put it to a vote.

Council Member Budreau stated that the IMPA is in the top 5 now. He suggested we possibly review if there is any money in budget to actually pay him as this would be a valuable employee. Andrea responded that there are issues sometimes with unpaid interns so we would want to be sure to follow the guidelines.

Vice President Vermillion moved that this proceed and for Andrea to do some research so that we can move forward. The motion was seconded by Council Member Budreau and passed unanimously.

Council Member Budreau

Asked Josh if he reported at the last meeting that one part-timer when he has budgeted for two. Josh responded that this has been adjusted now and after looking at the account we can fund the rest of the part-time staffing without cutting any services. Council Member Budreau asked to clarify that there are two and Josh responded yes.

The Transition Board met last Tuesday and went over Chief and Captain and firefighter-paramedic positions. Everyone who is a paramedic will also be a firefighter.

Signs he requested are now in place directing all traffic from 2 & 20 to Timothy and County Line Roads. The only concern is if someone is traveling west on US 20 to New Carlisle. Council Member Kauffman suggested waiting until work at the viaduct is done to put "Open to New Carlisle" signs up.

Thanked the Clerk's Office for having the sprinkler rate information on the website and for doing their best to keep everyone informed.

Spoke with someone at the South Shore and found that the study is probably not done yet and that is why we haven't heard anything. He will speak with them again once the study is complete.

Council Member Budreau expressed congratulations to Jared who recently proposed to his fiancé in Barcelona recently.

President Carter

President Carter stated that, as Council Member Rush alluded to earlier, we have signed a proposal for the attorney who will represent the Board of Public Safety. He originally sent out a tentative date of June 5 for orientation with her on procedures of the safety board but would like to move it up to May 21 at 5 PM if everyone would be available. All members are available on the 21st.

He and John Mrozinski attended the AIM Roundtable in Middlebury. A representative from LTAP was there and provided information on programs including the one we use now to gauge our road conditions and talked at length on the importance of doing that. He also brought up issues that Jared and John have already initiated in town to preserve the quality of what we have. They also got information on supplies we could obtain from them at no cost including a sign reflectometer which is used to gauge the brightness of the reflective parts of the signs. This would be great as many towns are paying for this service to be performed. He was happy to see we are headed down the right road.

The Council received a request letter from Indiana Extreme Cheer and Dance that talks about training and national competition in Florida in May and they are asking for donations from \$50 to \$1000. Andrea stated that it would have to be something objective to show that the town benefits from use of this money.

Clerk-Treasurers Report

Sue asked the Council if they would like to vote on the changes to the Lawson Fisher contracted presented for consideration earlier.

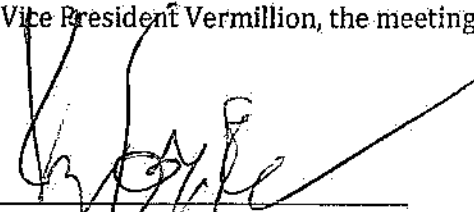
Vice President Vermillion moved to approve the adjustment to the Lawson Fisher contract classification from Engineer 2 to Engineer 3 from this date forward. The motion was seconded by Council Member Kauffman and passed 4-0. Council Member Budreau abstained.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented on the Claim Docket. The motion was seconded by Vice President Vermillion and passed unanimously.

Adjournment

Upon a motion by Council Member Budreau and second by Vice President Vermillion, the meeting was adjourned at 7:00 PM.



Ken Carter, President

Attest:



Susan L. Moffitt, Clerk-Treasurer