

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, February 28, 2017 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Vice President Vojtko, Council Member Rypma, Council Member Vermillion and Clerk-Treasurer Susan Moffitt present. Council Member Budreau was absent.

Also in attendance were Andrea Halpin, Jared Huss, Josh Schweizer, Jill Doll, Marcy Kauffman, Mary Ann Swope, Malinda Antell, Kathy Aurenz, Sandy Raabe, Carol Middlebrook, Bob Middlebrook and Nick Zarate.

Approval of Minutes

Upon a motion by Vice President Vojtko and second by Council Member Rypma, the minutes of the January 10th General Meeting and Work Session were approved as written. Motion passed 3-0. Council Member Vermillion abstained.

A motion to accept the minutes of the January 12, 2017 and January 19, 2017 Work Sessions as written was made by Council Member Rypma and seconded by Vice President Vojtko. Motion passed 3-0. Council Member Vermillion abstained.

A motion to accept the minutes of the February 14, 2017 General Meeting as written was made by Council Member Rypma and seconded by Council Member Vermillion. Motion passed 3-0. Vice President Vojtko abstained.

Visitor Comments

- Melinda Antell of Waste Management

Melinda was in attendance to check in with the Council regarding the services provided by Waste Management. She informed the Council that Rusty has moved to another position with the company and his replacement, Eric, did the route in town himself for the first time last week. The Council, as well as many in attendance, expressed disappointment that Rusty would no longer be our driver because he has done a fantastic job for the Town and will be missed.

Cal Dittmar entered the meeting.

Employee Reports

Chief Josh Schweizer

President Carter asked what will be done with the surplus fire and EMS vehicles should they not sell in the silent auction. Josh reported that there are other options including sending them to auction.

In regards to updating the Fire Code, a work session will be necessary for Council input.

Josh reported that the EMS grant previously discussed has been submitted and looks good.

Building Inspector Bob Middlebrook

Bob reports that, due to issues with sewer mains, John Mrozinski requested that he inspect grease traps at the businesses in town, per Town Code. He found that all but one business was in compliance and spoke with the owner. After speaking with the owner a second time, Bob was told he will not comply. Bob was informed by the Health Department that grease has been an issue in the past but this is a local issue and he asked for guidance from the Council on how to proceed.

The Council requested that Attorney Andrea Halpin issue a letter to the business owner requesting that compliance with the Town Code and an install a grease trap.

Attorney Andrea Halpin

Andrea reported that we still have had no response from Patrick Wheeland of Surf Air Wireless. She has done some research to find out what kind of market there is for this type of thing and has made contact with another company, Hays Towers, who provide the same services.

Sue will again contact Surf Air Wireless to request another company contact for contract discussion and Andrea will report back with information from the other company.

Engineer Jared Huss

Jared reports that the Engineering Proposal for the 2017 Sidewalk Project is on the agenda this evening. We will need additional work on both the roadway and water service portions of the project.

Work on the new water treatment plant continues and is approximately two weeks ahead of schedule. A meeting with the Energy Center for discussion on the operations of the plant will be needed in the near future. Jared suggests a delay in turning over the plant.

The sanitary sewer and water project work being done for the county continues.

Jared asked a representative of MACOG to attend the scheduled meeting on March 9th with Lehman and Lehman regarding updating the Town's master plan. President Carter stated that when we are ready to begin the process he wants everyone included who would like to participate.

In regards to the apartment project on Chapman Drive, we have received the water and sanitary demand information and are looking at electric. Costs to upgrade will be determined and will need to be brought to the Council for discussion and final decision on who will bear the costs. No permits for the project will be issued until we determine the impact to our town utilities. In addition, site plan review at the local level was removed by previous administration but should be reinstated and Andrea will be looking into this further.

Rob, Jared and Dan will be meeting with Greg Dudeck from the school corporation regarding sewer discharge/surcharge issues. We will be requiring them to do testing because of the exceedance issues they are experiencing.

Jared reported that he attended the AEP planning meeting with Jason and Dan and felt there was some valuable information obtained.

The US 20/Michigan Street INDOT Project has been awarded and we will see work this spring. Council Member Rypma asked if the project will include the Bray and Michigan Street intersection and Jared stated that it will be included.

Jared questioned the need for discussion regarding the impact of the new power plant on public safety. Chief Schweizer stated that this was discussed when meeting with Bill Schalliol regarding the ladder truck and Bill suggested that this should involve the industrial park and not just SJEC. Council Member Rypma said that in the initial meeting with Kiewit they expressed an understanding on public services that they would bring.

Jared feels there are two legislative pieces, HB1002 and SB126 that are relevant to the Town.

New Business

- Engineering Proposal for 2017 Sidewalk Project

Ken read the Lawson Fisher proposal for Sidewalk Project Engineering and Bidding

The project will include new sidewalks in the 100 block of East Front Street, new curb and change to a one way street to better serve EMS, Fire and the school. Water services will also be addressed as part of the project. Engineering will be complete asap and then we will look at contractor availability to leverage the contractors. A new ordinance will be necessary for the change to a one-way street as will notification to the school. He expects the entire project done in a matter of a couple weeks.

Council Member Rypma moved to accept the Lawson Fisher Engineering Proposal in the amount of \$14,280.00 as presented. The motion was seconded by Vice President Vojtko and passed 4-0.

- Parade Permits

INDOT has a new permit application for US 20/Michigan Street closings for parades. Concern regarding liability should the town apply for the permit for an outside group was discussed and will be looked into further for decision at the first meeting in April.

Paige Sansone entered the meeting.

Ordinances and Resolutions

- Ordinance #1339 – An ordinance regarding ambulance services fees and charges

President Carter read Ordinance #1339 by caption only for the third and final reading.

A motion to adopt Ordinance #1339 as written was made by Vice President Vojtko and seconded by Council Member Rypma. Motion passed 4-0.

- Ordinance #1342 – A salary ordinance for town employees

Vice President Vojtko moved to waive the rules and read by caption only for the second reading with copies of the ordinance available for the public. Seconded by Council Member Rypma the motion passed 4-0.

President Carter read Ordinance #1342 by caption only for the second reading.

Vice President Vojtko moved to waive the rules to allow for adoption through the third and final reading. The motion was seconded by Council Member Vermillion and passed 4-0.

President Carter read Ordinance #1342 by caption only for the third and final reading.

Council Member Vermillion moved to accept Ordinance #1342 as written. Motion seconded by Vice President Vojtko and a roll call vote was taken as follows:

Council Member Vermillion	Aye	President Carter	Aye
Vice President Vojtko	Aye	Council Member Rypma	Aye

Motion passed 4-0.

- Request for Sewer Adjustment

The Council received a letter requesting an adjustment to the sewer portion of the bill for 502 E. Michigan Street due to a frozen/broken pipe and the water used not going into the sewer. The leak was verified by a town employee. The adjustment requested was to an average of sewer charges for the residence which would result in an adjustment credit of \$1,355.81 in sewer and \$123.72 in penalties.

Council Member Vermillion moved to approve the request for an adjustment of \$1,355.81 in sewer and \$123.72 in penalties. The motion was seconded by Vice President Vojtko and a roll call vote was taken as follows:

Council Member Vermillion	Aye	Vice President Vojtko	Nay
President Carter	Aye	Council Member Rypma	Nay

Motion failed.

Council Member Rypma moved to approve the requested adjustment of \$1,355.81 in sewer and that the penalties remain as charged. The motion was seconded by Council Member Vermillion and a roll call vote was taken as follows:

Council Member Vermillion	Aye	Vice President Vojtko	Aye
President Carter	Nay	Council Member Rypma	Aye

Motion passed 3-1.

Council Reports

Council Member Rypma

Council Member Rypma reports that he is in contact with Josh fairly regularly regarding the fleet and expansion.

Vice President Vojtko

Vice President Vojtko serves as the town representative on the Solid Waste Board and reports that a rate increase was approved three weeks ago. This is the first increase since the initial approval of the board approximately 17 years ago. He reports that the main reason for the increase is that for a number of years they have been using surplus funds to run the district and absorbing many of the costs. Additionally, household hazardous waste, which was previously done at no cost, was an additional \$125,000 for disposal last year.

County residents will see an increase from \$32.40 to \$40.00 and residents of the City of South Bend will see an increase from \$23.64 to \$40.00. Recycling fees will not be an assessment on the tax bill and separate bills will no longer be issued. The city is not happy with the rate increase and may challenge the rate or pull out of the district. Vice President Vojtko expressed extreme disappointment that a County Representative of our Town was not supportive of the increase and reported that residents of New Carlisle do not really use the program. However, the manager of Solid Waste reports that residents of New Carlisle are some of the biggest users in the program and should be commended. Solid Waste has purchased a new building on Sample Street with more space and a centralized location for the very successful program.

President Carter

President Carter questioned the status of the sound system for the Council Room. Josh replied that he has not had any further communication with the company regarding the project. Vice President Vojtko stated that he spoke with them and they were going to be doing more measurements but it appears that nothing more has been done and perhaps it is time to contact someone else.

Clerk-Treasurer's Report

Sue presented a copy of the 2016 Annual Report which was submitted on Gateway on Thursday, February 23rd.

Vice President Vojtko thanked the Clerk's Office for working to change procedures to be able to provide the claims voucher earlier.

Bills to be Paid

A motion to pay all bills as presented was made by Council Member Vermillion and seconded Council Member Rypma. The motion passed 4-0.

Adjournment

Upon a motion by Council Member Vermillion and second by Vice President Vojtko the meeting was adjourned at 6:10PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer