

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, February 5, 2019, 6:30 PM

The meeting was opened with the Pledge of Allegiance.

Council Member Carter called the meeting to order with Vice President Vermillion, Council Member Budreau, Council Member Kauffman, Council Member Rush and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Andrea Halpin, Jared Huss, John Mrozinski, Shannon McLeod, Jill Doll, Kathy Aurenz, Sandy Raabe, Kathy VanLue, Dave Doll, Howard Wiesjahn, Cal Dittmar, Ron Gillean, Harlan Williams and Josh Szuba.

Minutes

Council Member Budreau moved to approve the minutes of the January 28, 2019 General Meeting and written. The motion was seconded by Vice President Vermillion and passed unanimously.

Employee Reports

- Chief Dittmar

The information data clerk job was posted on the website today.

- Engineer Jared Huss

The 2019 Community Crossings Grant applications have been submitted and we should hear in March if we were awarded grants for any of the five projects we submitted. He and John will hold a meeting on February 20th for residents that will be impacted by the projects.

The meeting with the OSAA group has been rescheduled for February 14th at 6 PM to discuss concerns they have expressed relative to our water utility.

- Public Works Director John Mrozinski

John reported that with the record cold weather, we had a couple of lines freeze in town but otherwise things went well. Clean up of the snow downtown was done before the thaw with 61 loads of snow hauled away.

New Business

- Shannon McLeod - Wastewater Utility Planning Grant

President Carter introduced Shannon McLeod of Priority Project Resources Inc. Shannon has done federal grant writing for twenty-eight years for governments and other groups across the state, mostly for capital improvement projects. She met some time ago with President Carter, John and Jared to discuss needs of the Town and found that our sanitary collection system is a priority. Shannon informed the Council that there is a federal grant available that can help pay for planning that would allow us to hire an engineer to do a preliminary study on our sewer system. Shannon distributed a list of information regarding the grant and briefly explained the process that would be required.

Should the Council decide to move forward, the first step would be to submit a Letter of Intent to OCRA by emailing our liaison expressing interest.

Shannon would handle preparation of the grant which would need to be submitted in April. The grant would be awarded by June with some paperwork required. Once the grant is received, contracts would be signed and selection of the consultant can begin. She estimates nine months to complete the study. Once complete it is submitted to OCRA to ensure all requirements are met. Once everything is wrapped up the following July, they will close out the grant. Costs involved for the Town include the newspaper advertisement and her fee for completion of the grant application and associated paperwork. The grant is for up to \$35,000 with the Town being responsible for 10 percent of the project cost in addition to the approximate \$1,680 cost for grant prep and advertisement. Jared cautioned that a study of this nature could cost as much as \$75,000, which is much more than the grant. Shannon stated that was true but at least up to \$35,000 would be covered by the grant.

Council Member Budreau motioned that we approve the contract with Priority Projects Resources for preparation of the grant at a cost of \$1,500. The motion was seconded by Vice President Vermillion and passed unanimously.

- Demolition Proposals

John presented two proposals for demolition of the Zigler and Front Street houses. He reported that both do fine work.

President Carter stated that John received two quotes for the demolition and because of our working with Mr. Bailey in the past, he feels that this is where we need to go. Council Member Budreau stated he feels that we should accept the bids that are the lowest and most cost effective with taxpayer dollars. Vice President Vermillion stated there is quite a bit of difference in the quotes for 121 Zigler Street but not as much of a difference on the quote for 222 Front Street. He stated that he feels that we should consider having both houses done at the same time by using both local companies. Council Member Kauffman stated that she is comfortable with that proposal.

Vice President Vermillion moved to have Huston take down the residence at 121 Zigler Street at a cost of \$8,500 and Bailey take down the residence at 222 E. Front Street for a cost of \$6,988. The motion was seconded by Council Member Kauffman and passed 3-2. Council Member Budreau and Council Member Rush voted nay.

Ordinances and Resolutions

- Ordinance #1376 - A Salary Ordinance for Town Employees

Vice President Vermillion moved to waive the rules to allow for the adoption of Ordinance #1376 on the day of introduction. The motion was seconded by Council Member Budreau and passed unanimously.

President Carter read Ordinance #1376 by caption only for the first reading.

President Carter read Ordinance #1376 in entirety for the second reading.

President Carter read Ordinance #1376 by caption only for the third and final reading.

Vice President Vermillion moved to adopt Ordinance #1376 as written. The motion was seconded by Council Member Budreau and passed unanimously.

Council Reports

Council Member Budreau

Council Member Budreau asked if there is any update on the Town Master Plan. President Carter stated that he received an email today from Chuck Lehman and he proposed several dates for a meeting.

Council Member Budreau has noticed that the recently purchased pick-up truck is parked in the fire station and asked if it is in operation. President Carter replied yes, that it is being used to haul hose and transport firemen.

Clerk-Treasurer's Report

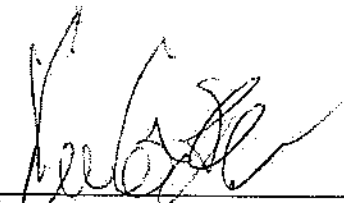
Sue reminded everyone that new estimates of the circuit breaker impact were included with the fire territory information last week. Although we have known for quite some time that this was coming in 2020 and have built up our reserves in preparation, the council and all supervisors need to be aware that this will have a big impact on the Town. The circuit breaker credits in 2020 without a fire territory are estimated to be \$211K and with a fire territory the estimate is \$330K and will effect our general, cemetery, MVH and LR&S funds.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Vice President Vermillion and passed unanimously.


Adjournment

Upon a motion by Council Member Budreau and second by Vice President Vermillion the meeting was adjourned at 7:05 PM.



Ken Carter, President

Attest:



Susan I. Moffitt, Clerk-Treasurer