

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, September 11, 2018, 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Council Member Rypma, Council Member Vermillion, Council Member Budreau, Council Member Kauffman and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Jared Huss, Chuck Leone, Jill Doll, Josh Schweizer, Cal Dittmar, Carol Middlebrook, Bob Middlebrook, Dave Doll, Sandy Raabe, Stephen Lavelle, Jordan Wyatt, Shawn Klein, Larry Magliozzi, Regina Polk, Hope Polk, Adam Murray, John Lampkins and Andrew Mars.

- **Larry Magliozzi, Executive Director of Area Plan Commission**

Mr. Magliozzi was in attendance to update the Council on several items and also introduced new Area Plan staff members, Sean Klein and Jordan Wyatt.

Larry reports that the City of South Bend is currently in the process of pulling out of the Area Plan Commission. They have a budget and are in the preparation phase of setting up an advisory plan commission. There is much to be done and Area Plan will remain in place and continue to serve the City until the transition is complete. This change will affect the number of seats on the board as the six currently held by the City of South Bend will drop off and will leave nine members remaining.

Recent reinterpretation of the law clarifies that it no longer is required that the town's appointment to Area Plan be a member of the Council and can instead be a member of the community with interest in planning. Having the town representative be a citizen and not a council member is helpful because BZA members cannot be an elected or appointed official so it makes that appointment a little easier.

Census 2020 is in the works with a small group being formed to come up with various strategies for addressing the undercounted population. He will come back and share those strategies near the end of this year. Larry reports that each miscounted/missed person equates to approximately \$1700 dollars in lost revenue.

Larry informed the Council that ten years ago each of the towns and cities were asked to set aside some funds to help pay for marketing expenses for the Census. Each town agreed to set aside \$500 of which only \$350 was actually used. They are asking towns to do the same for this census.

The County GIS website is available for use by the town and both John and Beverly from the Area Plan office are available to assist.

Larry reminded the town that it is important to submit all new addresses to the post office as that is where the US Census gets their master list.

Minutes

A motion to accept the minutes of the August 28, 2018 General Meeting and Executive Session as written was made by Council Member Budreau and seconded by Council Member Vermillion. Motion passed unanimously.

Employee Reports

- Chief Dittmar

He and John met with PerMar Security Services regarding the town hall security system and have a quote for \$18,915 for closed caption television and an additional quote for equipment for the doors. Public Works Director John Mrozinski added that he plans to reach out to other security companies for additional quotes but just received the PerMar quote this afternoon.

- Engineer Jared Huss

The pavement project continues. There were some partially completed streets left over the weekend due to the viscosity of the liquid being used but that has been corrected and they plan to be done by the end of the week.

Council Member Rypma questioned if, when doing an entire street length, they do half to allow for parking on one side. Jared replied that proper notification is given and the street is all done at one time.

Sue and Jared will be working with MACOG on the 2018 Community Crossings Grant.

Jared and John recently met with Paul Loop regarding clean-up of some of the right-of-way on the north end of Arch Street. This was never properly dedicated when it changed hands and Paul was very happy to have met.

John, Jared and a group representing SJEC Phase II met recently. They will need a transmission line and would like an easement on the Town's SJEC WTP property. We have asked that there be no large poles on our property that could affect any future expansion that is necessary. President Carter asked if this could cause internet interference and Jared responded that the county is securing a grant for metro net so that issue may become null.

There is a meeting with the public scheduled for 6 PM tonight to update the residents effected by the 2018 Sidewalk Project. We held a pre-con meeting last week and saw cutting began today.

Jared reports that he received an email today regarding the Prairie Ridge Apartments and everything is back on reference the lift station.

- Public Works Director John Mrozinski

John reported that he met with Supt. Paul White from NPUSC this morning and gave him a letter confirming that the town will maintain the path from the school to Bourissa proposed by the Eagle Scouts.

John and Sue participated in a conference call with Ken Weber of Reach Alert last week and have set up the Town's account and received training on creating groups and sending information. Sue distributed a listing of criteria for using the Reach Alert system that she and John had prepared. They would like to have a work session to get the Council's input before implementing the system. The work session will be held following the October 9th meeting.

John reports that he recently got the grates back from Ferguson.

Walsh and Kelly is scheduled to tap water tomorrow for the new Smith Ready Mix plant on Edison Road.

John reports that he has been looking into the purchase of a new plow truck. The final annual lease payment on the other plow truck will be paid in December and he has planned and budgeted for a new lease payment in the 2019 MVH budget.

Resolutions and Ordinances

- Ordinance #1366 – A salary ordinance for employees of the Town of New Carlisle

Council Member Vermillion moved to waive the rules to allow for adoption of Ordinance #1366 on the day of introduction. Motion seconded by Council Member Budreau and passed unanimously.

President Carter read Ordinance #1366 by caption only for the first reading.

President Carter read Ordinance #1366 in entirety for the second reading.

President Carter read Ordinance #1366 by caption only for the third and final reading.

Council Member Vermillion moved to adopt Ordinance #1366 as written. The motion was seconded by Council Member Budreau and passed unanimously.

Council Reports

Council Member Rypma

Council Member Rypma reported that he met with John on Friday and discussed what John presented tonight

Council Member Budreau

Council Member Budreau reports that he met with Park Board President Nancy Taplin regarding the boards plans. They have discussed taking out sick/dying trees and have also discussed a splash pad but want to have a full plan before presenting it to the Council. Council Member Budreau reported that options for the skate park are also being discussed and will require working with the school.

President Carter

President Carter reminded everyone that the New Prairie Education Foundation has a fundraiser at Culver's in LaPorte.

President Carter will be on vacation for two weeks and unavailable for the September 28th meeting. Because there is nothing of urgency, the next council meeting will be held on October 9th.

President Carter was asked to be at the park board meeting at the end of the month but will be out of town and asked if the meeting could be postponed until the beginning of October. Council Member Budreau will check with the park board.

President Carter reports that he has received some questions regarding cemetery regulations for cremation burials that he would like to discuss with the cemetery board. Dave Doll, president of the cemetery board, will schedule a meeting for October.

Chief Middlebrook inquired about the status of the pumper/tanker purchase as the bids submitted expire on September 1st. Asst. Chief Schweizer reports that the Pierce bid is good for the remainder of the year.

Council Member Vermillion stated that we have an interlocal agreement to supply fire protection to Hudson Township and he feels that without this apparatus we could be in violation of that contract.

Council Member Vermillion asked if we can move forward with approval of the Pierce bid of \$765,000. Sue expressed that we need to be certain that the first payment will not be due until 2020 or it will become the Town's responsibility alone to make that first payment. Council Member Vermillion asked if we could approve the purchase pending the terms of the lease. Attorney Chuck Leone stated that the Council could give partial approval and then complete the approval when we have terms and interest rate for the lease.

Council Member Vermillion moved that, with contingency of terms of the lease and interest rates and financing we vote to approve the Pierce truck as recommended by Chief Middlebrook, for \$765,000 subject to loan time and interest rate and first payment due not until 2020. The motion was seconded by Council Member Rypma and passed unanimously.

President Carter introduced a gentleman who is interested in bringing a State Farm Agency to Town.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Council Member Rypma and passed unanimously.

Adjournment

Upon a motion by Council Member Vermillion and second by Council Member Budreau the meeting was adjourned at 5:52 PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer