

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, July 10, 2018, 5:00 PM**

The meeting was opened with the Pledge of Allegiance.

**Proclamation Honoring Stephen Vojtko**

President Carter read a Proclamation honoring Stephen Vojtko and his sixteen years of dedicated service to our community while serving on the Town Council. The proclamation will be presented to his family at a later date.

President Carter called the meeting to order with Council Member Rypma, Council Member Vermillion, Council Member Budreau and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Jared Huss, Andrea Halpin, John Mrozinski, Jill Doll, Dave Doll, Bob Middlebrook, Cal Dittmar, Marcy Kauffman, Deb Adnson, Mark Adnson, Brandon Lewandowski and Kathy Aurenz.

**Minutes**

A motion to accept the minutes of the June 19, 2018 General Meeting as written was made by Council Member Vermilion and seconded by Council Member Rypma. Motion passed 3-0. Council Member Rypma abstained.

**Public Comments**

- Kathy Aurenz  
Discover New Carlisle

Kathy informed the Council that the Annual Beer and Wine walk is coming up at the end of August. The turnout last year was great and they felt that the advertising played a large part in that. They plan to run ads again this year and have also decided to add a second trolley. Kathy asked that Council again consider helping with the costs of advertising and the additional trolley.

- Mark Adnson

Mark was in attendance to ask for an update on the groundwater situation on Marvel Lane.

President Carter stated that we had been waiting on a response from the railroad and received that today. He read the letter from Norfolk Southern expressing their great concern regarding dewatering near their bridge that carries 55 trains per day. They cited the need for constant monitoring during the dewatering that was necessary for the INDOT project last year to guarantee the dewatering was not impacting the bridge in any way and the need for the same monitoring if there were to be permanent dewatering. Concern for not only the required time and expense of such monitoring but also the longer term impact to the bridge itself was expressed. Without further engineering, Norfolk Southern would be reluctant to endorse a plan to minimize the groundwater in the area.

President Carter stated that the building inspector, Bob Middlebrook, suggested waiving the cost of permit fees for work to fill in basements. President Carter also stated that we could possibly reach out

to a couple of firms to get quotes on the work for those in the areas effected by the groundwater and possibly the town could interject some funds to help lower the costs involved if it is possible.

Jared stated that we got the response that we had anticipated from NFS Railroad and that Sue will continue to look into allowable ways for the town to financially help but it is private property and it may not be possible.

### **Employee Reports**

- Chief Cal Dittmar

Chief Dittmar stated that he has been going through the hiring process for about a month and introduced new hire Brandon Lewandowski.

- Fire Chief Bob Middlebrook

President Carter inquired about the status of the house on Zigler Street previously discussed. Bob stated that he has forwarded information to Cal and Sue.

- Attorney Andrea Halpin

Andrea has prepared the Training Reimbursement Agreement for Mr. Lewandowski. She has also been working with John on the acquisition of real estate for the cemetery. The required zoning change was approved by LaPorte County so the next step is to have the survey done. Andrea requested approval for the title search and survey work on the property. Both Jared and John recommend using Marbach Palm for the survey work..

Council Member Rypma moved to approve the title search and survey work necessary. The motion was seconded by Council Member Vermillion and passed 4-0.

- Engineer Jared Huss

Crack sealing is currently being done as part of the 2017 Pavement Preservation Project. The quality of work is good and should be complete by the end of the week. The crew will then be back in thirty days to do the slurry seal process.

The 2018 sidewalk project will be advertised on July 26.

Jared spoke with MACOG recently regarding the Community Crossings grant application for 2019 which will open on August 5<sup>th</sup>.

The signed agreement was received from Collins Group for the Prairie Ridge Apartments. Upon review, Jared found that a change had been made to the agreement by the Collins Group and has returned the document to them for correction. H&G's quote was slightly higher than other group but because of responsiveness were found to be more responsible. Regarding the overall town electric piece, Balos was low bidder and was instructed to get in contact with Collins Group.

Lawson Fisher is looking at the east side lift station reroute internally and questions will be sent to John by the end of the week with a meeting scheduled for the following week.

- Public Works Director John Mrozinski

John asked for the Council's opinion on the trees in back of town hall. They have grown rapidly and we are concerned about foundation issues as they are maples. The Council expressed agreement that the trees be replaced to avoid damage to the foundation of the town hall. John will check into replacement. Jared suggested that he contact Malarie who was helpful and had a list of recommended trees when we were working on the streetscape project.

The town crew started painting the curbs on Michigan Street today.

John reported that he and Sue have been looking into ways to be able to share information with residents in addition to the town website. They have looked into several notification systems that would allow information to be shared very quickly and by different means including text, email and phone. Systems vary in services provided and in cost. He and Sue will continue looking at different options and will present additional information at the next meeting.

### **New Business**

- Paramedic Job Description discussion

Council Member Vermillion stated that Josh sent the description to him and it seems to cover everything and feels we should go on what Josh recommends.

President Carter questioned with the current financial situation of Olive Twp. why we are considering moving forward. Council Member Vermillion read the email he received from Chief Schweizer that stated that he will be able to fund the additional costs without asking for additional money this year and the growth quotient for next year will be sufficient for his budget. Sue reminded everyone that we do not yet know the circuit breaker impact for 2019 at this time and while the AVGQ is 3.4 percent the actual increase may be much less, depending on that circuit breaker impact.

The paramedic job description was tabled.

- Keigley Agreement discussion

The agreement as originally prepared contained the cost plus interest accrued at 8% and Mr. Keigley has asked that the interest portion of the agreement be deleted. Andrea explained that the interest contained in the agreement is statutory but can be removed if that is the Council's request.

Andrea was asked to edit the agreement to remove the requirement that interest be paid.

- Adnson permit discussion

Building Inspector Bob Middlebrook explained that he has approved the Adnson permit but feels that charging them would not be right and he recommends that building permit fees for filling in basements be waived for those residents in the groundwater effected area.

Council Member Vermillion moved to waive the permit fee for anyone in the groundwater effected area. The motion was seconded by Council Member Budreau and passed 4-0.

- Employment Reimbursement Agreement

A Reimbursement Agreement between Brandon Lewandowski and the Town is required as we will be sending him to NILEA, purchasing uniforms and required equipment in addition to paying him during training. The agreement is for a five year period and prorated.

A motion to accept the Employment Agreement with Brandon Lewandowski was made by Council Member Vermillion and seconded by Council Member Rypma. Motion passed 4-0.

### **Resolutions and Ordinances**

- Ordinance #1361 – A salary ordinance for employees of the Town of New Carlisle

Motion to waive the rules to allow for adoption this evening was made by Council Member Vermillion and seconded by Council Member Rypma. Motion passed 4-0.

President Carter read Ordinance #1361 in entirety for the second reading.

President Carter read Ordinance #1361 by caption only for the third and final reading.

A motion to adopt Ordinance #1361 as written was made by Council Member Rypma and seconded by Council Member Budreau. Motion passed 4-0.

- Ordinance #1362 – An ordinance adopting and enacting a supplement to the Town Code.

President Carter read Ordinance #1362 in entirety for the second reading.

- Ordinance #1363 – A salary ordinance for employees of the Town of New Carlisle

A motion to waive the rules to allow for adoption of Ordinance #1363 on the day of introduction was made by Council Member Vermillion and seconded by Council Member Budreau. Motion passed 4-0.

President Carter read Ordinance #1363 by caption only for the first reading.

President Carter read Ordinance #1363 in entirety for the second reading.

President Carter read Ordinance #1363 by caption only for the third and final reading.

Council Member Vermillion moved to adopt Ordinance #1363 as written. The motion was seconded by Council Member Budreau and passed 4-0.

- Resolution #18-07-10-01 – A resolution for transfer of appropriations

President Carter read Resolution #18-07-10-01 in entirety.

Council Member Vermillion moved to adopt Resolution #18-07-10-01 as written. The motion was seconded by Council Member Rypma and passed 4-0.

- Resolution #18-07-10-01 – A resolution for transfer of obsolete equipment

President Carter read Resolution #18-07-10-01 in entirety.

Council Member Vermillion moved to accept Resolution #18-07-10-01 as written. The motion was seconded by Council Member Rypma and passed 4-0.

### **Council Reports**

#### Council Member Rypma

Council Member Rypma stated that there was a problem with the people doing crack sealing speeding in residential areas. Jared will address this with the contractor.

#### Council Member Budreau

Council Member Budreau reports that the Home Town Days Committee is willing to donate \$1000 for an electrical board at the park if it is needed or make a monetary donation for the electric used at the park. John was asked to look into electrical costs for the weekend.

Council Member Budreau reports that he will have to miss both the picnic and the first meeting in August due to training.

### **Bills to be Paid**

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Council Member Rypma and passed 4-0.

### **Adjournment**

Upon a motion by Council Member Rypma and second by Council Member Budreau the meeting was adjourned at 6:06 PM.

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Ken Carter, President

Attest:

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Susan I. Moffitt, Clerk-Treasurer