

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, April 10, 2018, 5:00 PM

The meeting was opened with the Pledge of Allegiance.

Council Member Vermillion called the meeting to order with Vice President Vojtko, Council Member Budreau and Clerk-Treasurer Susan Moffitt present. President Carter and Council Member Rypma were absent.

Also in attendance were Jared Huss, Andrea Halpin, Bob Middlebrook, Cal Dittmar, Jill Doll, Sandy Raabe, Josh Schweizer, Paul Werner, John Kenna, Dave Polvow and Todd R.

Council Member Vermillion explained that he was asked to run the meeting this evening due to Vice President Vojtko's laryngitis.

Bid Openings

Three bids were received and opened by Vice President Vojtko and Council Member Vermillion for the fire department pumper tanker as follows:

Herb Fire	Sutfin Monarch Custom Tanker	\$652,500
Rosenbauer	Rosenbauer 2000 gallon pumper tanker	\$ 874,972
Global Emergency	Pierce tanker	\$747,800*

*The Global Emergency Bid included a prepayment option with a discounted price of \$721,887. Global also provided an alternate bid at \$704,800 with a prepayment option of \$680,500.

Council Member Vermillion asked the bid representatives in attendance how long their bids would be good for with each representing that they would be good for sixty days. Council Member Vermillion stated that at this time we are contemplating a fire territory and preparing a panel. The fire territory could have gone into effect March 31 of this year and we are now looking at March 31 of next year. He expressed that his understanding is that at this particular point if we were to form a fire territory the Town's fire levy would be gone and funding for this truck would have to be taken from the Town's funds outside the fire department. Council Member Vermillion proposed that we wait for the fire territory to come about and then proceed with this discussion at that time.

Andrea suggested that the bids be taken under advisement.

Josh Schweizer stated that we are taking the bids under advisement at this time and he has discussed this situation with the bidders.

Minutes

Approval of the minutes of the March 27, 2018 General Meeting was postponed.

Employee Reports

- EMS Chief Josh Schweizer

Chief Schweizer requested a work session following the April 24th as he requests that we move forward to become a paramedic unit. Chief Schweizer asks that any comments or concerns be given to him prior to the work session.

- Attorney Andrea Halpin

Work on the SJEC contract regarding the operating agreement for the air permit continues. Andrea stated that, as Jared explained at the last meeting, there was an assumption made by everyone involved that IDEM would allow us to segregate the air permit for the water facility “carved off” from the SJEC. After review, it was determined that this would not work and Andrea contacted the opposing counsel. Counsel for SJEC out of Indy was not aware of this issue and it was included in their version of the agreement as well. We have negotiated that we simply take the runtimes of the generator and provide them to Worley Parsons and also have a maintenance plan for the generators in place. We are attempting to align it with the other agreement that transferred the water plant to the town to give the same protections and Jared and Andrea are working closely on those actual requirements.

- Fire Chief Bob Middlebrook

Chief Middlebrook reports the existing roof at the fire station is approximately forty years old and in need of replacement. He has received the first quote for replacement of the roof and will obtain two additional quotes.

- Engineer Jared Huss

Jared reports that we have a meeting with representatives from Prairie Ridge Apartments on Thursday to discuss adherence to the contract that is in place, including the Bray Street lift station upgrade and electric work that is necessary. We have done all of the pieces required of us per the contract and will meet and articulate those things with Mr. Collins.

Jared and John will be meeting with Chris Oaks of Pavement Management Solutions regarding the projects scheduled to begin soon as part of the 2017 Community Crossings Grant. Abby has added the pavement project to the website to help inform residents of the areas that will be impacted during the project .

We are waiting on the proposal from Peerless that was discussed at the last meeting.

The Master Plan Steering Committee will meet tomorrow from 3-5.

Our Asset Management Plan has been updated and will continue to be done annually. Jared would like to get MACOG working on our application for 2018 Community Crossings Grant.

There are two contracts on the agenda tonight from Lawson Fisher for Sidewalk and Pavement Project Inspection and 2018 Community Crossings Grant Design.

- Public Works Director John Mrozinski

John reports that Jason Quirk has resigned as Electric Superintendent effective Friday, April 13th and has accepted a position elsewhere. With Jason being gone, any 3 phase repair will take some time to get restored as we will require additional assistance.

John requests an executive session regarding the purchased power agreement. An executive session was scheduled for Monday, April 16.

John reports that he had three employees submit a letter of interest in the new water plant position that was posted in-house which he felt was good and what he was hoping for. He has interviewed all of the interested candidates.

He will be meeting with Smith Concrete on Friday regarding their site plan and to go over water utility information.

New Business

- 2018 Interlocal Fire and EMS Agreement with Hudson Township

There was a brief discussion regarding the annual payment amount from Hudson Township as this was increased for this contract to include the amount that Hudson Twp. would be able to levy for fire protection as determined by Umbaugh.

Vice President Vojtko moved to accept the 2018 Interlocal Fire and EMS Agreement with Hudson Township as written. The motion was seconded by Council Member Budreau and passed 3-0.

- 2018 Project Inspection Contract and 2018 Project Design Contract

Because Council Member Budreau will abstain from voting on the Lawson Fisher contracts they were tabled for consideration at a special meeting that was scheduled for Monday, April 16th at 5:00 PM.

Ordinances, Resolutions

- Ordinance #1359 – A Salary Ordinance for Town Employees

Vice President Vojtko moved to read Ordinance #1359 by caption only for the second reading as copies of the ordinance are available for the public. The motion was seconded by Council Member Budreau and passed 3-0.

Council Member Vermillion read Ordinance #1359 by caption only for the second reading.

Council Reports

Council Member Budreau

Council Member Budreau reports that the Park Board has selected a director for the summer parks program.

The board is also planning landscaping at the northeast corner of the park and will reinstall an old sign. John Mrozinski stated that the landscaping may require removal of two crab trees. Vice President Vojtko suggests trimming the trees. Design of a ram for the gazebo is also being discussed.

Council Member Budreau asked if the town has been contacted by New Prairie Little League regarding a parade they would like to hold on Saturday, April 28th as he advised them to contact the town.

Council Member Vermillion

Council Member Vermillion reports that he and President Carter recently met with grant writer Shannon McLeod. She is very knowledgeable in grant writing and feels the first thing we must do is an income survey for the remainder of Town that was not included in the last income survey and proposes to do this at a cost of \$3,000.

Jared stated that when we met with her initially it was discussed that the town as a whole would most likely not meet income requirements but Shannon was going to drive the town and do some review and then report back to the original group. She was most concerned about a high affluence rate but cited Culver who did as well but also had a large portion of town that is gone a significant portion of time and wouldn't be included. Council Member Vermillion stated that she did drive the town and feels there is a good possibility that we can meet the requirements and that this would be a good first step.

Following further discussion it was decided to discuss this further at the special meeting that will be scheduled for Monday, April 16.

Council Member Vermillion stated that they are preparing a fire territory panel that will include he will serve on with Josh Schweizer, the Olive and Hudson Township Trustees and a person from the community that asked to serve. They have not had any meetings to date but Council Member Vermillion will report as they meet. Chief Middlebrook will also be on the panel.

Jared questioned if there was any value in discussing a fire territory with Warren Twp. further? Asst. Chief Schweizer stated that the idea is to get a group together to explore the options. Jared stated that this is a critical piece between South Bend and St. Joseph County. Council Member Vermillion stated that maybe he will invite them also.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Vice President Vojtko and passed 3-0.

Adjournment

Council Member Vermillion asked if there were any other discussions before the meeting was closed.

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Upon a motion by Council Member Budreau and second by Vice President Vojtko the meeting was adjourned at 5:47 PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer