

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, March 27, 2018, 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Council Member Vermillion, Council Member Rypma and Clerk-Treasurer Susan Moffitt present. Vice President Vojtko and Council Member Budreau were absent.

Also in attendance were Jared Huss, Andrea Halpin, Bob Middlebrook, Stephanie Murphy, Cal Dittmar, Jill Doll and Dave Doll.

Minutes

A motion to approve the minutes of the March 13, 2018 General Meeting as written was made by Council Member Vermillion and seconded by Council Member Rypma. Motion passed 3-0.

Employee Reports

- Interim Chief Dittmar

Interim Chief Dittmar reports that things are turned over and he is working on getting everything where it needs to be and that the agreements are signed with places that they need to be. He has ordered Class A uniforms for him and his assistant chief and would like to get them for the rest of the department. The department has gone to the Quartermaster System. Sgt. Whitt and Abby will be the IDACS coordinators for the department. Chris Deak will be the new evidence person and he and Jim Niedbalski have audited the evidence room. Interim Chief Dittmar reports he had the open position posted in-house and received no interest. He plans to work Sunday through Wednesday until he hires someone and tries to come in at 11 or 1 to work his ten hours and if there are meetings on his days off he will take off whenever. He has not decided what to do downstairs and he is still on the crew side at this time with his assistant chief. He reports that he and Abby will attend NIBRS reporting class that is for FBI reporting.

- Cemetery Board President Dave Doll

Dave reports that the spring cemetery clean-up was performed last Monday, March 19th. Stones and edging that were not being maintained were removed as were rosebushes, etc. that are not allowed per the cemetery ordinance. Dave has offered to speak with anyone with concerns or complaints.

Dave and Gary Lawson did a walkthrough of the cemetery to look at some of the taller stones that are taller and leaning to get estimates. They also discussed repair of some of the old sandstone headstones. These stones will be hard to fix but Gary suggested putting together remaining pieces that contain the information to preserve them.

The Cemetery Board received five mowing bids with the lowest being \$225. The Cemetery Board didn't feel that the person submitting the \$225 bid had a good understanding of the scope of work involved. The board would like to keep the business local and recommends that the bid from Masters Lawn Care be approved by the Council.

Council Member Rypma expressed concern about the contract because the last agreement approved was for three years. Dave explained that those three years were up last summer and so a new contract is necessary.

- Attorney Andrea Halpin

Andrea reports that she worked primarily on the new interlocal agreements. The agreements are ready for approval this evening but due to some issues with different program versions she recommends that approval be with any necessary edits that may be required.

Work with opposing counsel on the SJEC Air Permit continues.

Andrea reports that the interlocal agreement with RDC for the ladder truck purchase was reviewed and is now complete. The purchase contract with Global Emergency Products has been signed and sent as well.

- Engineer Jared Huss

The 2017 Pavement Preservation Contract has been signed by INDOT and Jared expressed thanks to Sue for getting that taken care of. The project is now ready to go and he will need to get with Cal to bring him up to speed on the coordination required during the project.

The 2018 Sidewalk Project is Front Street from Filbert to Cherry Street. There had been some discussion of continuing into the next block but that will not be possible. We may be able to do some necessary spot fixes in other areas with the remaining budgeted funding this year.

The 2018 Sidewalk and Pavement Project Inspection Contract will be on the agenda for the next meeting. The contract for the pavement project has been awarded and Jared anticipates the sidewalk project being bid in July or August with work done in September or October. Jared stated that he wants to very clear that a specific item on the grant application is ADA Coordinator so we must have someone for that position because it is a critical part of the process. The call for the 2018 projects is June 1 so we will need to have someone determined and passed by ordinance in May.

MACOG was out this past week to update the Pazer Ratings. He and John rode with them and will update the asset management plan as well.

Jared feels that a meeting with Pat, John and Jim Trotter might be helpful to address any outstanding questions regarding the operating agreement that was required between the Town and SJEC.

Steve Cooreman contacted Jared regarding development on Wintergreen Road that he brought to us a few years ago and is interested in discussing again. He and Andrea spoke and are reviewing some of this information and we may need to hold a work session for discussion. Mr. Cooreman wanted Jared to meet and go over everything but Jared suggested he set up a time to meet with the Council and explained to him that the information provided was complete. Mr. Cooreman also

mentioned a breach of agreement and that he may speak with his attorney. Andrea added that she has not heard anything from Mr. Cooreman. A letter was sent to Mr. Cooreman in 2015 that was relative to the 2012 agreement and addressed modifications that were required from an engineering standpoint. Approval of the site plan was questioned and whether or not there was actual council approval. Additionally, Andrea stated that we cannot control what the county may do and cannot agree to anything that violates our own ordinances. There is some question as to whether or not what he wants to do will meet the standards we have in place for developments. If Mr. Cooreman were to proceed with a lawsuit she would request an executive session.

Relative to the Prairie Ridge Apartment Complex Jared reports that John has been working towards getting lift station upgrade. H&G prepared a quote which has been provided, minus price information, to the Prairie Ridge Group so that they may obtain a quote themselves. They then requested the price information and said they would not share it. Jared declined that request as it didn't seem appropriate and explained that we would get all bids and meet to go over prices. They were not satisfied with that response so if anyone should be contacted, this is what was requested. Jared has also asked for a quote on the grinder pump.

There was a meeting with Peerless last week that included President Carter, John and Jared regarding the ground water issues near the viaduct and surrounding areas. Peerless confirmed some of the pieces that were assumed and also felt the piezometers were placed very well and would be used as part of a study. Peerless would recommend a study that would include a slug test to measure water movement and also some other ancillary information. They would survey elevations of some of the basements and want to go 5 feet below that. After slug tests, they would do a draw down to see if this would be effective and give the Town options that would be from a Cadillac to a Chevy. Jared feels that we will need this data if we are going to do an effective job. Peerless is a very trusted group that has been here and done work for decades. They were asked to put together a proposal that will be educational and include the fluctuations in our groundwater including historical data. The cost of the study is \$30,000 to \$40,000. We would want to discuss what additional area the Town may want to develop and consider any impact on the railroad underpass bridge and the Niespodziany Ditch in the process.

New Business

- 2018 Interlocal Fire and EMS Agreements

Council Member Vermillion moved to accept the 2018 Interlocal Agreements as presented with any scrivener errors to be corrected. The motion was seconded by Council Member Rypma and passed 3-0.

- 2018 Cemetery Mowing Contract

A one year contract with Bob Masters Custom Lawn, at a cost of \$860 per mowing/trimming was presented and recommended by the Cemetery Board.

Council Member Rypma moved to accept the contract with Bob Masters Custom Lawn for a period of one year. The motion was seconded by Council Member Vermillion and passed 3-0.

- 2018 Sidewalk Improvement Design Contract

A contract for 2018 Sidewalk Project Design was presented by Lawson Fisher at a cost not to exceed \$14,800.

Council Member Vermillion moved to accept the Lawson Fisher contract for 2018 Sidewalk Project Design in an amount not to exceed \$14,800. The motion was seconded by Council Member Rypma and passed 3-0.

Ordinances, Resolutions

- Ordinance #1359 – A Salary Ordinance for Town Employees

President Carter read Ordinance #1359 by caption only for the first reading.

Council Reports

President Carter will be out of town on April 10 and would like to move the meeting to April 12 at 5:00. Everyone was agreeable to the date change. It was suggested previously that we put together a review to get everyone up to date on on-going issues following one of the meetings each month. Jared felt we could set possibly the second meeting each month for a fifteen minute review work session at the conclusion of the general meeting. Requests and suggestions for review topics could be sent to Jared for compilation.

Council Member Rypma

Council Member Rypma recently met with Pat and John for a tour of the new water plant. He felt it was fascinating and strongly suggests everyone go and check it out. He reports that he mentioned the ADA Coordinator to John and he has feelers out for someone to fill the position.

Council Member Rypma proposes doing another picnic for town employees in late spring or early summer. He volunteers to cook and feels it is good for the town employees to be able to talk, bring their kids and enjoy the day. Andrea and Jared both expressed that they are willing to help with the picnic again this year.

President Carter

President Carter reports attending some meetings with the Northwest Logistics Center Committee concerning the growth in this area between the airport and the port of Indiana that includes the usage of rail, air and road transportation in respect to possible growth. President Carter expressed his main concern is a green space buffer between the industrial area and town.

President Carter wished everyone a Happy Easter.

Bills to be Paid

A motion to pay all bills as presented was made by Council Member Vermillion and seconded by Council Member Rypma. The motion passed 3-0.

Adjournment

Upon a motion by Council Member Vermillion and second by Council Member Rypma the meeting was adjourned at 5:47 PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer