

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, January 9, 2018 5:00 PM

The meeting was opened with the Pledge of Allegiance.

Council Member Carter called the meeting to order with Council Member Vojtko, Council Member Vermillion, Council Member Rypma, Council Member Budreau and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Andrea Halpin, Jared Huss, John Mrozinski, Josh Schweizer, Jill Doll, Tom Keen, Dave Doll, Mike Shilts, Stephanie Murphy, Bob Middlebrook, Carol Middlebrook, Marcy Kauffman, Randy Neilson, Chris Szalajko and Brandon Burton.

Election of Officers

Council Member Carter opened the floor to nominations for Council President.

Council Member Vojtko nominated Council Member Carter to serve as President. The nomination was seconded by Council Member Vermillion.

There were no further nominations and the floor was closed.

Council Member Carter was unanimously elected to serve as 2018 Council President.

President Carter opened the floor to nominations for Council Vice President.

Council Member Rypma nominated Council Member Vojtko to serve as Vice President. The nomination was seconded by Council Member Vermillion.

There were no further nominations and the floor was closed.

Council Member Vojtko was elected unanimously to serve as 2018 Council Vice President.

Appointment of Commissions

President Carter appointed the 2018 Commissions are as follows:

Steve Vojtko:	Streets & Sidewalks	Dan Vermillion:	Police, Fire & Ambulance
Aaron Rypma:	Utilities	Jordon Budreau:	Parks
Ken Carter:	Cemetery		

Vice President Vojtko resigned his commission on the library board and recommended that the Council appoint Tara White to serve the remaining term of one year in his place. Vice President Vojtko reports that Mrs. White is currently the Director of Literacy for Elkhart Community Schools and is the President of the Association of Indiana School Library Educators (AISLE).

Vice President Vojtko moved to appoint Tara White to serve the remainder of the current library term. The motion was seconded by Council Member Budreau and passed unanimously.

Bid Openings

Two bids were presented for the Pavement Project and opened by President Carter as follows:

Pavement Solutions, Inc.	\$189,531.20
Microsurfacing Contractors LLC:	\$324,676.76

The bids were taken under advisement for review by our engineer with a recommendation to be made at the end of the meeting.

Minutes

Council Member Vermillion moved to accept the minutes of the December 12 and December 28, 2017 General Meeting Minutes as written. The motion was second by Council Member Budreau and passed unanimously.

Visitor Comments

Tom Keen
412 Jeri Court

Mr. Keen was in attendance representing the people of Jeri Court to ask permission to use the green space in the middle of their cul de sac. This area is maintained by the residents of Jeri Court and they would like to plant a small tree and add a park bench and flowers. The neighbors have all agreed to pay \$50 per home and Shauna Barnhart has offered to help ensure that everything looks pretty. The neighbors all feel that this will be a nice addition and will also serve as a nice stopping place for the many residents who walk through the neighborhood..

The Council felt that this would be a nice addition to the town provided that it will not interfere with utilities in the area. John Mrozinski will look into any utilities that could be affected and then meet with Tom.

Employee Reports

Attorney Andrea Halpin

Subsequent to last meeting we closed on the transfer of property for the SJEC water treatment plant. They have also assisted with records requests.

Engineer Jared Huss

They have reviewed some assessment pieces for the existing water treatment plant. Jared reports that they spoke with individual experts to be able to provide a full slate of options of what costs would be involved. There are some small additions including clarification of life expectancy of roof repairs still needed. This will be provided to the county next Friday to include in their overall planning process. He would also like to close out the final draft on the HVAC system.

The Pavement Maintenance Project will require inspection.

The transfer of property for the new water treatment plant is complete. The South Bend Board of Works today approved the transfer of the discharge permit.

Jared and John will need to meet regarding 2018 Community Crossings Projects. We have already discussed that Zigler Street would be one. We will need a contract for survey and design work to be ready for June which will require a work session in the next month so that we will be ready.

The recent meeting with the apartment complex went well and they are considering options regarding the lift station upgrades that were included in the agreement.

Engineers recommendation for the Pavement Maintenance Project will be provided at the end of the meeting tonight. This will allow Sue time to submit the required documents to INDOT for contract preparation.

Jared continues to work with the county and Chuck Lehman as it relates to the planning process.

Public Works Director John Mrozinski

Work on the Surf Air agreement is nearly complete and will be on the agenda for approval soon.

He and Jared will be meeting with Donohue next week.

John and Sue will prepare advertisement for cemetery mowing for the upcoming year.

John reports that they are waiting for quotes on Bray Street lift station upgrades.

John reports that with all of the snow over the last two weeks, he had a company come in to assist with snow removal in the downtown area.

John reports that he, Jason and Perry will be attending the 811 Underground Utilities Conference next week in Middlebury and John will also attend the Kuert Concrete Expo next week.

A hit and run at the Wintergreen Lift Station, which sits a half mile off of the road, last week resulted in damage to the fencing. The lift station has been secured but will require a new fence in the spring.

Jared stated that the legislative session started this past week. There are two bills out related to the development of a water task force. The state is looking at local municipalities and wanting to study water and wastewater. They are looking at economic impact as well as regionalization and privatization and these are items we will need to be aware of although it is only a task force at this time.

Vice President Vojtko complimented John and the crew on keeping the streets clean over the holidays.

Old Business

- Surf Air Agreement

Tabled until January 23

New Business

- The Water Treatment Plant 2 Supervisor Contract

This was discussed at the December 28th meeting and Pat will essentially continue work through Lawson Fisher in the same mode of operation. The agreement is ready and retroactive to January 1st.

There were no additional questions.

- Town Hall Cleaning

A Quote for Cleaning Services from John Gelow was presented.

Council Member Vermillion moved to accept the quote, which remains unchanged from the previous two years, for town hall cleaning. The motion was seconded by Council Member Rypma and passed unanimously.

- Fire Tanker Repair

A Proposal from AMP Custom Paint for repair of the leaking water tank on the fire department tanker was received in the amount of \$12,776.17. Chief Bob reports that this is the newest tanker but is not under warranty. He stated that AMP Custom Paint is here in town and has done very nice work for the fire department previously.

Council Member Budreau moved to accept the quote for \$12,776.17 from AMP for repairs to the tanker. The motion was seconded by Council Member Vermillion and passed unanimously.

Council Reports

Council Member Rypma

Council Member Rypma asked about the new pavers that were installed during the INDOT project this summer as he wondered if there had been any heaving from frost or issues with plowing. John replied that they are all fine.

Vice President Vojtko

Vice President Vojtko reports that the Solid Waste District meeting last night was interesting. They were discussing the extension of the contract for 10 years with the current provider but because one member walked out, the quorum was eliminated and no decisions could be made.

Council Member Budreau

There is nothing to report for the Park Board as they won't meet again until later in the year.

Council Member Budreau requested that we revisit the A/V issue previously discussed.

Work Sessions have been scheduled following the January 23rd meeting to discuss the A/V equipment and following the February 13th meeting to discuss rental property registration.

Council Member Vermillion

Council Member Vermillion attended the NCBCA meeting at Manny's on Wednesday.

With the commissions being switched, he would still like to continue to serve on the Steering Committee he was appointed to.

He attended the Discover NC meeting last night where reporting requirements for the Main Street group were discussed. They also worked on the 2018 schedule of meetings and events.

President Carter

He has enlisted the help of a grant writer who would like to come and provide information on her company and her background. She has done extensive work for the Town of Walkerton and they are very pleased. If anyone has any projects for 2018, 2019 or 2020, President Carter will forward information on a meeting when it is scheduled and asked that Council Members bring those projects with them to the meeting.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Council Member Vermillion and passed unanimously.

Awarding of Pavement Project

Jared reports that Lawson Fisher recommend Pavement Solutions, Inc. be awarded the Pavement Maintenance Project with their bid of \$189,531.20

A motion to accept the Pavement Solutions, Inc., bid of \$189,531.20 was made by Council Member Vermillion and seconded by Vice President Vojtko. The motion passed unanimously.

Adjournment

Upon a motion by Council Member Vermillion and second by Council Member Budreau the meeting was adjourned at 5:36 PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer