

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, January 23, 2018 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Council Member Vojtko, Council Member Rypma, Council Member Budreau and Clerk-Treasurer Susan Moffitt present. Council Member Vermillion was absent.

Also in attendance were Andrea Halpin, Jared Huss, Josh Schweizer, Bob Middlebrook, Josh Schweizer, Carol Middlebrook, Chris Antonucci, Jim Hardy, Ryan Beale and Marcy Kauffman.

Minutes

Vice President Vojtko moved to accept the minutes of the January 9, 2018 General Meeting Minutes as written. The motion was second by Council Member Rypma and passed 4-0.

Employee Reports

Chief Josh Schweizer

Chief Josh reports that the new ambulance is now in service as of today.

Attorney Andrea Halpin

Andrea reports that she assisted with the purchase agreement for the new ambulance due to some issues that arose from Olive Township financing their half while the Town paid for their half in full.

Revision of the rental property registration ordinance and form are now complete and were emailed to the Council for review and discussion at the work session scheduled for February 13. In addition, she is working on some record retention questions as well as one records request. We also received a Notice of Tort which Andrea feels contains no viable accusations.

Engineer Jared Huss

Jared reported that the existing water treatment plant assessment has been turned over and Donohue was also asked to finalize their HVAC report.

The contract for the Pavement Preservation Project awarded at the last meeting is ready for President Carter's signature. Work on the project is scheduled to tentatively begin in April.

Jared sent an email to Prairie Ridge Apartments reiterating what was discussed regarding the grinder pump. They are also obtaining quotes for the lift station upgrade as is the Town.

There are a number of things happening with the new WTP including development of new reporting forms and some required reporting that was done. Pat remains in contact with John on all of these issues.

A request for a handicap parking spot was made to John with Chief Jeff involved as well. Sue forwarded some examples of policies that are used by other towns and cities regarding this issue

that Jared and Jeff felt were very good. Sue was asked to forward the one that best fits our needs to Andrea for review.

Jared stated that there is a possibility of a water task force being created at the state level.

The opportunity for the town to do asset management through GIS that would help the reporting and collecting data may be possible through a grant. This would also capture institutional knowledge as a platform to transfer the data to so that it is beneficial for everyone.

Vice President Vojtko inquired about the recorded deed for the new water plant and Sue responded that we did receive the recorded copy of that deed.

Jared has water and sewer extension project on his list to be addressed as transfer from the county to the town needs to be completed.

Old Business

- Surf Air Agreement

Sue explained that John had requested two changes in the previous version of the agreement to include electric paid for by Surf Air and also to set a specific time frame for removal of the equipment from the water tower at termination of the agreement. This will be on the agenda for approval at the next meeting.

New Business

- New Kubota Tractor purchase

John had two quotes for a loader tractor as follows:

Riggs – Kobota loader tractor at a cost of \$9,967.00 plus trade in of two old John Deere tractors
John Deer – John Deere tractor at a cost of \$24,220.97 plus trade in of two old John Deere tractors

Council Member Rypma moved to accept Riggs' Outdoor quote for the Kubota loader tractor for \$9,967.00 plus trade in of two John Deere Tractors. Motion seconded by Vice President Vojtko and passed 4-0.

Ordinances, Resolutions

Ordinance #1355 – A Salary Ordinance for Town Employees

Vice President Vojtko moved to waive the rules to allow for the adoption of Ordinance #1355 on the day of its introduction. The motion was seconded by Council Member Budreau and passed 4-0.

President Carter read Ordinance #1355 by caption only for the first reading.

President Carter read Ordinance #1355 in entirety for the second reading.

President Carter read Ordinance #1355 by caption only for the third and final reading

Council Member Budreau moved to adopt Ordinance #1355 as written. The motion was seconded by Council Member Rypma and passed 4-0.

Council Reports

Vice President Vojtko

Vice President reports that he had emailed information from Area Plan regarding a possible rezoning on Edison Road for Council review and discussion at the next meeting.

President Carter

President Carter reports that he has reached out to Paige at Umbaugh after asking Josh to give a revised budget. Paige will need the final revision no later than Friday, January 26th to publish the notice on February 15th.

At the special meeting tomorrow, President Carter will review the new budget and there will be open discussion. Bill Schalliol has given his input on the fire territory and expressed concern about fire protection for the industrial area and manpower needed for the ladder truck that the county is participating in the purchase of. There will not be anyone here from Umbaugh to discuss tax implications as that was done at the work session last week and would be included in the public hearings to be held in February and March.

Council Member Rypma stated that the most important thing to think about between now and tomorrow is the ability to serve the growing industrial area and a very expensive ladder truck that the County will provide which would also serve the businesses and apartments in town.

Vice President Vojtko asked if we have people who will be able to operate the ladder truck and Josh responded that we have lost operators and manpower and he could not tell the number off of the top of his head. President Carter explained that training will be required. Council Member Rypma stated that he has been told that the number of volunteers is only two at times.

Clerk-Treasurer Report

Sue presented a letter from Shilton Properties requesting an adjustment to the sewer portion of their account due to an outside spigot that was left on. Sue reported that the high consumption was noticed when meter readings were imported and the owner was called at that time. The owner called later that day to thank the Clerk's office for notification of the high water usage and to report that they had found the issue. Pictures of the area where the water was running were included to show that the water did not go into the sewer system.

Vice President Vojtko moved to adjust the sewer portion of the Shilton Property bill to the average usage as prepared by Tonya for a credit of \$356.17. The motion was seconded by Council Member Budreau and passed 3-1.

Sue reports that our trash contract expires April 1 and we will need to prepare bid specs for advertisement.

Council Member Rypma reported that snow removal at school was done with a large piece of equipment that appears to have done a lot of damage and questioned who was responsible.

Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Council Member Rypma and passed 4-0.

Adjournment

Upon a motion by Council Member Budreau and second by Council Member Rypma the meeting was adjourned at 5:32 PM.

Ken Carter, President

Attest:

Susan I. Moffitt, Clerk-Treasurer