

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, July 21, 2020, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Council Member Rush, Council Member Doll, Council Member Colanese and Clerk-Treasurer Susan Moffitt present. Vice President Budreau was absent.

Also in attendance were Andrea Halpin, Jared Huss, Jill Doll, Perry Hinton, Bob Middlebrook, Carol Middlebrook, David Combs, Jess Fisher and Dan Caruso.

**Approval of Minutes**

Council Member Doll moved to accept the minutes of the July 7 General Meeting and July 10 and July 13 Executive Sessions as written. The motion was seconded by Council Member Rush and passed 4-0. Council Member Rush abstained from the July 10<sup>th</sup> minutes.

**Visitor Comments**

Dan Caruso

Dan attended the SCJ Board of Commissioners meeting this morning and found there is more distressing news. They approved the demo of the properties and Willow and 2 and also the trailer park. He stated that they have flushed \$230,000 down the IEC toilet and the end of which Andy Kostielney indicated he was about to sit down with the people of New Carlisle to discuss what to do with the trailer park once the County has it cleaned up. Dan pointed out to them that they are already in discussion with NICTD and hopes this discussion starts from scratch.

**Employee Reports**

- Perry Hinton, Town Crew Supervisor

Perry reported that the street projects will be starting on July 27<sup>th</sup> and they are currently moving in material and equipment.

Perry has set up AED training for town employees and council members. The in-town training will be at the town hall on Tuesday, July 28 at 8 AM. The water treatment plant employees will have training at the plant on a separate day to be scheduled later.

He has reached out by text and voice mail with state about the viaduct but not heard back.

He is still working on getting someone from NITCD to call back regarding cleaning of their side of the ditch between the tracks.

- Dan Caruso, Council Representative to the Area Plan Commission

Dan attended the APC meeting this afternoon where 30750 Edison Road was on the agenda to be rezoned to Industrial. He reported that 90 percent of that land is in what was the initial IEC proposal in 2002. Dan said that he asked how that could be since we are over the acreage contained in that plan as it was approved. It was tabled he feels, because of the meeting last month and what happened with the unfavorable recommendation. It was the petitioner that pulled the petition from the hearing today.

- Attorney Andrea Halpin

Has worked on tweaking of the cell phone policy on the agenda for approval this evening, worked on several employee issues and attended the executive sessions.

- Engineer Jared Huss

Met recently with Council Member Doll, Perry and Sue to establish the 2021 street and sidewalk priorities. Perry and John will be getting together to work to identify other priorities and also to work with MACOG on PAZER ratings for our asset management plan required for CCMG.

Work on the Water Capital Plan continues. Met with Donohue and others to create an outline that can be forwarded to Bakertilly for them to continue with the financial aspect and then forwarded to I/N Tek and Kote.

Meeting with DLZ this week for discussion on the sewer study. Next steps for that will include Perry and John working to get the rest of the info together. DLZ will collect additional data to better document our sewer system.

- John Mrozinski

John has been working with Perry on projects. He has submitted lime samples to the Co-Alliance for analysis and has the Surf Air contract for renewal. He spoke with Chris Oakes from Pavement Solutions and is working on a punch list for DLZ and the wastewater project.

### **Old Business**

- Response to OSAA Request

President Kauffman stated that at the last meeting OSAA requested that the Town join with them and possibly Olive Township to join them in perhaps a statement or news conference. President Kauffman read the response from the Council to the request and will provide a copy to OSAA.

- Revised Cell Phone Policy

The policy change to include allowing for recording with cell phones in specific instances was discussed.

Council Member Rush moved to adopt the Cell Phone Policy as revised. The motion was seconded by Council Member Doll and passed 4-0.

### **New Business**

- Appointment of Town Marshal

President Kauffman asked for a motion to accept the appointment and hiring of David Combs as the new Town Marshal. Council Member Doll moved to appoint David Combs as the Marshal for the Town. The motion was seconded by Council Member Rush and passed 4-0.

Dave introduced his wife, Monica, and was welcomed by everyone.

- -2019 Accounts to be removed from the books and forwarded to collections

A list of nine outstanding utility accounts totaling \$3846.78, that are at least six months past due, was presented to the Council with the request for permission to remove them from the books and forward to collections.

Council Member Doll moved to approve the listed accounts totaling \$3846.78 be removed from the books and to forward those accounts to collections. The motion was seconded by Council Member Rush and passed 4-0.

Dan Caruso asked if these accounts remain unpaid because of the COVID virus. Sue responded that each of these accounts has been closed for a minimum of six months and remain unpaid.

- -Approval of Task Order#2 with Donahue & Associates

Council Member Rush moved to accept the budgeted Task Order #2 with Donahue & Associates. The motion was seconded by Council Member Doll and passed 4-0.

- -Surf Air Agreement Renewal

The Surf Air Agreement was presented for a 2 year renewal and remains exactly the same as the previous agreement. Council Member Rush moved to accept the Surf Air agreement. The motion was seconded by Council Member Doll and passed 4-0.

### **Ordinances and Resolutions**

- Ordinance #1392 – Electric

President Kauffman read Ordinance #1392 by caption only for the third and final reading.

Council Member Rush moved to adopt Ordinance #1392 as written. The motion was seconded by Council Member Doll and passed 4-0.

- Ordinance #1393 – Codification

President Kauffman read Ordinance #1393 by caption only for the first reading.

- Ordinance #1394 – Salary

President Kauffman read Ordinance #1394 by caption only for the first reading.

A motion to waive the rules and allow for adoption on the day of introduction was made by Council Member Rush and seconded by Council Member Doll. Motion passed 4-0.

President Kauffman read Ordinance #1394 in entirety for the second reading.

President Kauffman read Ordinance #1394 by caption only for the third and final reading.

A motion to adopt Ordinance #1394, as amended to an effective date of July, was made by Council Member Doll and seconded by Council Member Rush. The motion passed 4-0.

## **Council Reports**

### **Council Member Rush**

Shared that the New Carlisle United Methodist Church and Maple Grove Church will be collecting school supplies on July 25 from 12 to 2 at the Hill & Dale shelter at Memorial Park. The supplies will be divided between New Prairie and La Porte students. Concerts in the Park will begin this Wednesday, from 6:30 to 7:30, and continue each Wednesday through August. The UMC will be handing out popcorn and water and will be collecting school supplies.

### **Council Member Colanese**

Council Member Colanese reports that the fire territory is ready to approve the budget next Tuesday. They have a meeting tomorrow to discuss questions. Trustee Will Miller has done a good job trying to secure a loan for station renovations and it has now become an approximate \$750,000 project at 2% instead of the original \$1.2 million dollar project at 4%

Council Member Colanese spoke with Bob Middlebrook today to see how things are going with the volunteers and the fire territory. Bob said that there has been a lot of working together and as far as calls, they are happy to not have to get up to go to medical calls all night. The volunteers have had fewer than a dozen calls so far this year when they were over 300 at this point last year. When they are called out it is for wrecks or house fires and is working really well. Bob said that the upstairs at the fire department is set up like a lounge to keep everyone apart and so the volunteers have to meet in the garage and a few are uncomfortable having been kicked out of the meeting room but they understand. Sue suggested that the volunteers hold their monthly meetings in the council room as it is usually open on Monday evenings.

Council Member Doll asked what the average number of volunteers is that answer calls. Bob said there are not enough calls to have an average but every time there is a major incident there is a good turnout. He reported that most of the calls have been mutual aid but they have not been stressed for people at any of the calls. Bob believes that everything will go fine but when these volunteers quit there probably won't be any more.

Council Member Colanese reported that Bob Hollingsworth contacted him about a pump that went out. Cost of a new pump was \$12,000 but the pump was repaired for \$5,000.

President Kauffman

Historic New Carlisle just opened their new town museum office and gift shop this past weekend and had a wonderful turn out. They have regular hours of Tuesday through Friday from 10 to 4 and on Saturday from 10 to 1. Everyone is invited to come and check it out.

President Kauffman attended the service put on by the volunteer fire fighters for Ken Carter and thought it was lovely and a great tribute to Ken.

**Bills to be Paid**

Council Member Rush moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Doll and passed 4-0.

**Adjournment**

Upon a motion by Council Member Doll and second by Council Member Rush the meeting was adjourned at 7:09 PM

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Marcy Kauffman, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer