

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, February 4, 2020, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Kauffman called the General Meeting to order with Council Member Rush, Council Member Doll, Council Member Colanese and Clerk-Treasurer Susan Moffitt present. Vice President Budreau was absent.

Also in attendance were John Mrozinski, Jared Huss, Andrea Halpin, Jill Doll, John Gelow, Amy Radcliff, Kathy VanLue, Randy Clark, Cal Dittmar, Jess Fisher, Josie Rush, Mary Countryman

**Approval of Minutes**

Council Member Rush moved to approve the minutes of the January 7 and January 23 General Meetings and January 18, January 30 2020 Executive Sessions as written. The motion was seconded by Council Member Doll and passed 4-0.

**Visitor Comments**

None

**Employee Reports**

- Attorney Andrea Halpin

Following review of the draft hiring procedure policy, she feels that it is fine with only one issue that she felt was unclear. She suggested adding "Nepotism Policy" to clarify what is being referred to in paragraph four under Job Postings. She has also reviewed the lease with NPUSC and sees no prohibition if we want to allow them to move forward with the Little League fence project.

- Public Works Director John Mrozinski

Will discuss his request to purchase a sewer camera under new business.

- Engineer Jared Huss

Community Crossings Grant applications have been submitted. We will be holding a public meeting for residents of Zigler Street and Marvel Lane on February 12<sup>th</sup>. Shannon McLeod will be here for a public hearing for the sewer master plan grant. Jared also spoke with Peerless Midwest and there is a portion of the Wellhead Protection Update that won't be covered by SJE and so they will complete that portion.

- Dan Caruso, Area Plan Commission Representative

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There is no Area Plan Commission meeting this week however he has received the agenda for his first BZA meeting next week. Dan reports that there is nothing relative to New Carlisle on it.

**Old Business**

- Town Hiring Procedure Policy

Council Member Rush moved to adopt the Town Hiring Procedure Policy as amended to include "Nepotism" with policy for clarification. The motion was seconded by Council Member Doll and passed 4-0.

- Purchase of Sewer Camera

John informed the Council that the Town has not ever owned a sewer camera but he feels that it would be very beneficial. They maintain the lines using redhot but the camera system would help to find bad spots and also determine any sump pumps that may be connected to the sewer line. Sue stated that in the past we experienced very high sewer surcharges and at that time we hired a company to camera a portion of our sewer lines which led to the discovery of infiltration of a large amount of water into the sewer mains as well as sump pumps that were discharging ground water into the sewer system. Lining of that main and disconnection of sump pumps pumping clean water saved quite a lot for the Town.

Council Member Colanese moved to purchase a sewer camera at a cost not to exceed \$14,895. The motion was seconded by Council Member Doll and passed 4-0.

**New Business**

- 3 Year County Economic Development Income Tax Capital Improvement Plan for 2020, 2021 and 2022.

The Town is required to submit a County Economic Development Income Tax Capital Improvement Plan. Sue explained that a previous Council had implemented a 25 year sidewalk replacement plan using CEDIT funds several years ago and this had been our CEDIT Capital Improvement Plan since that time. This year the Town will receive approximately \$229,000 and have anticipated being able to use that full amount, in addition to some reserves, for the next phase of the sidewalk replacement plan which is Zigler Street this year.

Council Member Doll moved that the Town's County Economic Development Income Tax Capital Improvement Plan continue the 25 year sidewalk replacement plan for years 2020, 2021 and 2022. The motion was seconded by Council Member Rush and passed 4-0.

**Ordinances and Resolutions**

- None.

## **Council Reports**

### Council Member Rush

Council Member Rush distributed packets containing information pertinent to the request by NP Little League to install permanent fencing on the ball diamond near Memorial Park. Information she presented included a copy of the lease between the Town and NPUSC for the property, a plot of the property, aerial view showing proposed fencing and letters from Rocket Football program, Hometown Days and the Little League. She reported that the Park Board will be meeting on Thursday to discuss the request to install permanent fencing and will issue their recommendation on that request. She reported that the park board met briefly to discuss updating the five year master plan and the summer parks program. They are looking for someone to help with coordination of the summer parks program and may consider using several people. Council Member Doll asked if the fencing will restrict parking for Hometown Days and Council Member Rush replied that it would as they use the area south of the skate park for bounce houses and fun fair games. He asked if Koby uses the fields for the annual wiffle ball tournament too and she responded that he does but he states in his letter that he feels that they can work around it and adapt to any issues that it might cause. President Kauffman asked if they plan to install two fences and Council Member Rush replied that they would like to install two with one of them on Town property and the other is on school property with a portion on the Town leased property. Council Member Colanese stated that he is on the fence on this subject as it is the last remaining chunk of open land. John Mrozinski stated that there is also a sewer line and storm drain under that area.

### Council Member Doll

Reported that there will be a public meeting on February 12<sup>th</sup> at 6:30 to discuss the upcoming Zigler Street project and address questions of those that live in the project area.

### Council Member Colanese

Council Member Colanese asked if, concerning the issues regarding contractors parking trailers in the street, these should be given to John to address. Jared responded that traffic violations would fall under Cal. Council Member Colanese asked if Cal says they are not in violation and people complain then could we have them contact John. Cal responded that contractors building have work trailers there so they don't have to haul it every day and are bringing business to the Town. Jared stated that they should be parking on the property and that they have to pull permits and part of that is that they maintain an orderly site so one of the things may be that they need to establish a stone parking pad to park the trailer on. Cal responded that the property has a steep bank and that they are trying to build this town up and asked are we going to allow them to park their trailer as they are paying a permit to work here and we should allow them at least one trailer to work there. Sue stated that the issue and pictures sent to her show that the trucks and trailers are parked all over the cul-de-sac and not along a curb and the concern was that snow had been predicted and it created a safety issue. Jared suggested that an ordinance be formulated as it is a safety issue and the trailer needs to be properly marked or put on site and if they are tracking mud, dirt and whatever else it builds up in our basins, etc and we need to address that and make it clear. Andrea

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stated that they cannot buy a permit to violate our laws and that the permit grants permission only to do certain things and if they are otherwise committing a violation then Cal should be empowered to issue a ticket. Dan Caruso asked if reflectors are required as it was reported the trailers did not have them. Council Member Doll responded that state law does require reflectors. It was determined that additional information is needed with further discussion at a later time.

**Bills to be Paid**

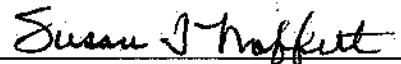
Council Member Rush moved to pay all bills as presented. The motion was seconded by Council Member Doll and passed 4-0.

**Adjournment**

Upon a motion by Council Member Doll and second by Council Member Rush the meeting was adjourned at 7:09 PM.

  
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Marcy Kauffman, Council President

Attest:

  
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Susan I. Moffitt, Clerk-Treasurer